

VILLAGE OF HOLDEN
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of the Village of Holden:

Report on the Consolidated Financial Statements

Opinion

I have audited the consolidated financial statements of the Village of Holden (the Entity), which comprise the consolidated statement of financial position as at December 31, 2018, and the results of its operations, changes in its net financial assets (debt) and cash flows for the years then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Village of Holden as at December 31, 2018, the results of its operations, change in its net financial assets (debt) and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of my report. I am independent of the Entity in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibility for the Audit of the Consolidated Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial statements. I am responsible for the direction, supervision and performance of the group audit. I remain solely responsible for my audit opinion.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

- Debt Limit Regulation:
In accordance with Alberta Regulation 255/2000, I confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Entity's debt limit can be found in Note 7.
- Supplementary Accounting Principles and Standards Regulation:
In accordance with Alberta Regulation 313/2000, I confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in Note 11.

M.D. of Wainwright

June 5, 2019

A handwritten signature in black ink, appearing to be "Brian King", written over a horizontal line.

Brian King Professional Corporation

Chartered Professional Accountant

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CONSOLIDATED STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2018

	<u>2018</u>	<u>2017</u>
FINANCIAL ASSETS		
Cash and term deposits (Note 2)	1,663,209	1,526,980
Taxes and grants in place of taxes (Note 3)	101,753	93,462
Trade and other receivables	12,299	5,175
Due from other governments	280,132	93,057
Inventory held for resale	40,933	47,683
Other financial assets	10	10
	<u>2,098,336</u>	<u>1,766,367</u>
LIABILITIES		
Accounts payable and accrued liabilities	62,224	54,107
Deposits held in trust	800	1,250
Deferred revenue (Note 5)	677,290	440,824
Long term debt (Note 6)	421,595	469,822
	<u>1,161,909</u>	<u>966,003</u>
NET FINANCIAL DEBT	<u>936,427</u>	<u>800,364</u>
NON-FINANCIAL ASSETS		
Tangible capital assets	<u>3,537,560</u>	<u>3,699,620</u>
ACCUMULATED SURPLUS (NOTE 9)	<u>4,473,987</u>	<u>4,499,984</u>

Commitments and contingencies - See Note 12, 13

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CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (unaudited)	2018	2017
REVENUE			
Net municipal property taxes (Schedule 3)	356,967	355,826	325,009
User fees and sales of goods	111,679	115,611	107,855
Penalties and costs on taxes	15,000	13,579	15,003
Licenses and permits	1,900	6,439	1,920
Fines	2,500	1,136	3,356
Franchise and concession contracts	16,000	15,762	15,250
Investment income	208,662	200,343	206,497
Rentals	10,000	10,062	9,760
Government transfers for operating	80,052	90,561	86,436
Other	6,426	5,179	23,119
	809,186	814,498	794,205
EXPENSES			
Legislative	29,935	22,425	22,169
Administration	343,097	275,495	305,171
Protective services	61,105	59,988	52,762
Transportation	132,350	144,787	152,952
Wastewater treatment and disposal	56,789	85,486	40,193
Waste management	20,450	20,458	20,278
Public health and welfare	4,540	4,715	4,527
Recreation	36,582	26,893	32,271
Culture	75,270	52,595	54,014
Amortization	140,999	140,546	136,160
	941,117	890,495	824,025
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES BEFORE OTHER	(131,931)	(75,997)	(29,820)
OTHER			
Government transfers for capital (Schedule 4)	50,000	50,000	38,746
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	(81,931)	(25,997)	8,926
ACCUMULATED SURPLUS, BEGINNING OF YEAR	4,499,984	4,499,984	4,491,058
ACCUMULATED SURPLUS, END OF YEAR	4,418,053	4,473,987	4,499,984

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CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (unaudited)	2018	2017
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>(81,931)</u>	<u>(25,997)</u>	<u>8,926</u>
Acquisition of tangible capital assets	-	-	(99,839)
Proceeds on disposal of tangible capital assets	-	8,000	-
Amortization of tangible capital assets	140,999	140,546	136,160
Loss (gain) on sale of tangible capital assets	-	13,514	3,528
	<u>140,999</u>	<u>162,060</u>	<u>39,849</u>
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	59,068	136,063	48,775
NET FINANCIAL DEBT, BEGINNING OF YEAR	<u>800,364</u>	<u>800,364</u>	<u>751,589</u>
NET FINANCIAL DEBT, END OF YEAR	<u>859,432</u>	<u>936,427</u>	<u>800,364</u>

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CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:		
OPERATING		
Excess of revenues over expenses	(25,997)	8,926
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	140,546	136,160
Loss (gain) on disposal of tangible capital assets	13,514	3,528
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	(8,291)	(1,287)
Decrease (increase) in trade and other receivables	(7,124)	(293)
Decrease (increase) in due from other governments	(187,075)	219,536
Increase (decrease) in accounts payable and accrued liabilities	8,117	7,150
Increase (decrease) in deposits held in trust	(450)	(3,581)
Increase (decrease) in deferred revenue	236,466	232,677
	176,456	602,816
CAPITAL		
Acquisition of tangible capital assets	-	(99,839)
Sale of tangible capital assets	8,000	-
	8,000	(99,839)
INVESTING		
Decrease (increase) in restricted cash or cash equivalents	(92,326)	(331,767)
FINANCING		
Long-term debt repaid	(48,227)	(569,933)
CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR	43,903	(398,723)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	1,140,382	1,539,105
CASH AND CASH EQUIVALENTS, END OF YEAR	1,184,285	1,140,382
CASH AND CASH EQUIVALENTS IS MADE UP OF:		
Cash on hand	150	150
Cash in bank	313,024	203,357
Term Deposits and demand notices	1,350,035	1,323,473
Less: Restricted cash (Note2)	(478,924)	(386,598)
	1,184,285	1,140,382

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SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 1)

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2018	2017
BALANCE, BEGINNING OF YEAR	131,864	1,138,322	3,229,798	4,499,984	4,491,058
Excess of revenues over expenses	(25,997)	-	-	(25,997)	8,926
Unrestricted funds designated for future use	(63,000)	63,000	-	-	-
Restricted funds used for operations	5,708	(5,708)	-	-	-
Disposal of tangible capital assets	21,514	-	(21,514)	-	-
Annual amortization expense	140,546	-	(140,546)	-	-
Net change in long term debt	(48,227)	-	48,227	-	-
Change in accumulated surplus	30,544	57,292	(113,833)	(25,997)	8,926
BALANCE, END OF YEAR	162,408	1,195,614	3,115,965	4,473,987	4,499,984

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CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 2)

	LAND	LAND IMPROVEMENTS	BUILDINGS	ENGINEERED STRUCTURES	MACHINERY AND EQUIPMENT	VEHICLES	2018	2017
COST:								
Balance - beginning of year	412,464	221,968	898,295	6,563,167	441,404	43,217	8,580,515	8,498,034
Acquisition of tangible capital assets	-	-	-	-	-	-	-	99,839
Disposal of tangible capital assets	-	-	-	-	20,768	7,000	27,768	-
Write down of tangible capital assets	-	-	-	-	-	-	-	17,358
Balance - end of year	412,464	221,968	898,295	6,563,167	420,636	36,217	8,552,747	8,580,515
ACCUMULATED AMORTIZATION								
Balance - beginning of year	-	64,006	252,507	4,364,485	169,651	30,246	4,880,895	4,758,565
Annual amortization	-	11,514	18,114	88,984	19,791	2,143	140,546	136,160
Accumulated amortization on disposals	-	-	-	-	4,154	2,100	6,254	13,830
Balance - end of year	-	75,520	270,621	4,453,469	185,288	30,289	5,015,187	4,880,895
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	412,464	146,448	627,674	2,109,698	235,348	5,928	3,537,560	3,699,620
OPENING NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	412,464	157,962	645,788	2,198,682	271,753	12,971	3,699,620	

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CONSOLIDATED SCHEDULE OF PROPERTY TAXES LEVIED FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 3)

	Budget (Unaudited)	2018	2017
TAXATION			
Real property taxes	405,394	404,336	358,893
Linear property taxes	31,088	31,088	39,473
Government grants in place of property taxes	2,601	2,601	2,816
	<u>439,083</u>	<u>438,025</u>	<u>401,182</u>
REQUISITIONS			
Alberta School Foundation	69,271	69,271	64,423
Beaver Foundation	12,845	12,845	11,750
Designated Industrial Levy	-	83	-
	<u>82,116</u>	<u>82,199</u>	<u>76,173</u>
NET MUNICIPAL TAXES	<u>356,967</u>	<u>355,826</u>	<u>325,009</u>

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CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 4)

	Budget (Unaudited)	2018	2017
TRANSFERS FOR OPERATING			
Provincial Government	45,503	70,057	63,179
Local Governments	34,549	20,504	23,257
	<u>80,052</u>	<u>90,561</u>	<u>86,436</u>
TRANSFERS FOR CAPITAL			
Federal Government	50,000	50,000	-
Provincial Government	-	-	38,746
	<u>50,000</u>	<u>50,000</u>	<u>38,746</u>
TOTAL GOVERNMENT TRANSFERS	<u>130,052</u>	<u>140,561</u>	<u>125,182</u>

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CONSOLIDATED SCHEDULE OF EXPENDITURE BY OBJECT FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 5)

	Budget (Unaudited)	2018	2017
Expenditures			
Salaries, wages and benefits	247,969	242,602	213,994
Contracted and general services	236,508	235,076	220,052
Purchases from other governments	10,500	9,398	9,907
Materials, goods and utilities	116,100	119,551	103,790
Provision for allowances	5,200	6,892	5,161
Transfers to local boards and agencies	129,200	66,945	72,317
Transfers to individuals and agencies	38,000	35,636	-
Bank charges and short term interest	300	254	257
Interest on capital long term debt	16,341	16,266	57,659
Other expenditures	-	3,815	1,200
Amortization of tangible capital assets	140,999	140,546	136,160
Loss on disposal of tangible capital assets	-	13,514	3,528
	<u>941,117</u>	<u>890,495</u>	<u>824,025</u>

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SCHEDULE OF SEGMENTED DISCLOSURE FOR THE YEAR ENDED DECEMBER 31, 2018 (Schedule 6)

	General Government	Protective Services	Transportation services	Environmental Services	Public Health & Welfare	Planning & Development	Recreation & Culture	Total
REVENUE								
Net municipal property taxes (Schedule 2)	355,826	-	-	-	-	-	-	355,826
User fees and sales of goods	4,056	-	2,000	82,159	-	10,262	17,134	115,611
Penalties and costs on taxes	13,579	-	-	-	-	-	-	13,579
Licenses and permits	4,999	1,440	-	-	-	-	-	6,439
Fines	-	1,136	-	-	-	-	-	1,136
Franchise and concession contracts	15,762	-	-	-	-	-	-	15,762
Investment income	200,343	-	-	-	-	-	-	200,343
Rentals	10,062	-	-	-	-	-	-	10,062
Government transfers	68,512	-	-	-	-	-	22,049	90,561
Other	1,364	-	-	-	-	-	3,815	5,179
	<u>674,503</u>	<u>2,576</u>	<u>2,000</u>	<u>82,159</u>	<u>-</u>	<u>10,262</u>	<u>42,998</u>	<u>814,498</u>
EXPENSES								
Salaries, wages and benefits	176,674	309	26,185	13,676	-	-	25,758	242,602
Contracted and general services	81,461	-	52,360	81,179	1,215	1,207	17,654	235,076
Purchases from other governments	-	9,398	-	-	-	-	-	9,398
Materials, goods and utilities	24,016	-	49,976	11,089	-	6,750	27,720	119,551
Provision for allowances	6,892	-	-	-	-	-	-	6,892
Transfers to local boards and agencies	8,623	50,281	-	-	3,500	-	4,541	66,945
Transfers to individuals and agencies	-	-	-	-	-	35,636	-	35,636
Bank charges and short term interest	254	-	-	-	-	-	-	254
Interest on capital long term debt	-	-	16,266	-	-	-	-	16,266
	<u>297,920</u>	<u>59,988</u>	<u>144,787</u>	<u>105,944</u>	<u>4,715</u>	<u>43,593</u>	<u>79,488</u>	<u>736,435</u>
NET REVENUE, BEFORE AMORTIZATION	<u>376,583</u>	<u>(57,412)</u>	<u>(142,787)</u>	<u>(23,785)</u>	<u>(4,715)</u>	<u>(33,331)</u>	<u>(36,490)</u>	<u>78,063</u>
AMORTIZATION AND DISPOSAL OF ASSETS								
Amortization of tangible capital assets	6,322	-	73,247	38,682	700	-	21,595	140,546
Write down of tangible capital assets	-	-	-	-	-	-	-	-
	<u>6,322</u>	<u>-</u>	<u>84,861</u>	<u>38,682</u>	<u>2,600</u>	<u>-</u>	<u>21,595</u>	<u>154,060</u>
NET REVENUE	<u>370,261</u>	<u>(57,412)</u>	<u>(227,648)</u>	<u>(62,467)</u>	<u>(7,315)</u>	<u>(33,331)</u>	<u>(58,085)</u>	<u>(75,997)</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Village of Holden are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

Significant aspects of the accounting policies adopted by the village are as follows:

a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the village are, therefore accountable to the Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

e) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

f) Inventories for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

g) Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

h) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the town is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

i) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

j) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

k) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

i. Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Buildings	25-50
Engineered structures - other	10-65
Engineered structures - wastewater system	45-75
Land improvements	10-45
Machinery and equipment	5-40
Vehicles	10-40

No amortization is charged in the year of acquisition and full amortization is taken year of disposal. Assets under construction are not amortized until the asset is available for productive use.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

ii. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iv. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

v. Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed.

2. CASH AND TERM DEPOSITS

	<u>2018</u>	<u>2017</u>
Included in cash and term deposits are amounts received from various grant funding programs that are held for use in accordance with the funding agreements. (Note 4)		
CARES grant	4,517	15,516
Federal Gas Tax	51,653	50,000
Municipal Sustainability Initiative - capital	421,954	319,832
	<u>478,124</u>	<u>385,348</u>
 Included in cash and term deposits that are deposits held in trust	 800	 1,250
 Included in cash and term deposits are amounts designated by council for future expenses and tangible capital asset acquisitions. (Note 8)		
	<u>1,195,614</u>	<u>1,138,322</u>
 Total restricted cash and term deposits	 <u>1,674,538</u>	 <u>1,524,920</u>
 Total un-restricted cash and term deposits (deficit)	 <u>(11,329)</u>	 <u>2,060</u>

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

3. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLES

	<u>2018</u>	<u>2017</u>
Current taxes and grants in place of taxes	39,293	30,428
Arrears taxes	14,794	10,388
Property held by the village as a result of tax forfeiture	92,995	97,975
	<u>147,082</u>	<u>138,791</u>
Less: allowance for doubtful accounts	45,329	45,329
	<u>101,753</u>	<u>93,462</u>

4. BANK INDEBTEDNESS

Bank indebtedness consists of an authorized overdraft in the amount of \$100,000 bearing interest at prime, secured by all assets of the village at large.

5. DEFERRED INCOME

Deferred income consists of the following:

	<u>2018</u>	<u>2017</u>
CARES grant	4,517	15,516
Federal Gas Tax	151,653	100,000
Municipal Sustainability Initiative - capital	517,217	319,832
Prepaid property taxes	3,903	3,971
Other deferred revenue	-	1,505
	<u>677,290</u>	<u>440,824</u>

VILLAGE OF HOLDEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

6. LONG TERM DEBT

	<u>2018</u>	<u>2017</u>
Alberta Capital Finance Authority	<u>421,595</u>	<u>469,822</u>

Principal and interest payments are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	49,964	14,604	64,568
2020	51,763	12,805	64,568
2021	53,626	10,942	64,568
2022	55,557	9,011	64,568
2023	57,558	7,010	64,568
Thereafter	<u>153,127</u>	<u>8,294</u>	<u>161,421</u>
	<u>421,595</u>	<u>62,666</u>	<u>484,261</u>

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at 3.569% per annum and matures in 2026.

The village's total cash payments for interest in 2018 were \$16,341 (2017 - \$58,551).

7. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Village of Holden be disclosed as follows:

Total debt limit	<u>1,221,747</u>	<u>1,191,308</u>
Total debt	<u>421,595</u>	<u>469,822</u>
Surplus debt limit	<u>800,152</u>	<u>721,486</u>
Debt servicing limit	<u>203,625</u>	<u>198,551</u>
Debt servicing	<u>64,568</u>	<u>64,568</u>
Surplus debt servicing	<u>139,057</u>	<u>133,983</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities, which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

VILLAGE OF HOLDEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

8. EQUITY IN TANGIBLE CAPITAL ASSETS

	<u>2018</u>	<u>2017</u>
Tangible capital assets (Schedule 2)	8,552,747	8,580,515
Accumulated amortization (Schedule 2)	(5,015,187)	(4,880,895)
Long-term debt (Note 6)	(421,595)	(469,822)
	<u>3,115,965</u>	<u>3,229,798</u>

9. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2018</u>	<u>2017</u>
Unrestricted surplus	<u>162,408</u>	<u>131,864</u>
Restricted surplus		
Beaver Municipal Solutions surplus	531,832	531,832
Debenture retirement	229,516	229,516
General	234,993	234,993
Grants to other organizations	1,800	1,800
Interest on investments	18,203	18,203
Land development	34,000	34,000
ECD	-	5,708
Playground and recreation	89,100	26,100
Sewer	56,170	56,170
	<u>1,195,614</u>	<u>1,138,322</u>
Equity in tangible capital assets	<u>3,115,965</u>	<u>3,229,798</u>
	<u>4,473,987</u>	<u>4,499,984</u>

VILLAGE OF HOLDEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

10. SEGMENTED DISCLOSURE

The Village provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (schedule 6)

11. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer as required by Alberta Regulation 313/2000 is as follows:

	2018			2017
	Salary	Benefits & Allowances	Total	Total
Bartel	-	-	-	660
Giebelhaus	6,380	56	6,436	5,210
Hanson	2,505	-	2,505	622
Markel	2,370	-	2,370	520
Marko	3,510	-	3,510	4,215
Marsh	-	-	-	1,102
Marusiak	1,860	5	1,865	757
Mattice	-	-	-	2,125
CAO	-	-	-	53,575
CAO	66,120	15,543	81,663	15,477
Designated Officer (1)	4,648	-	4,648	4,536

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

2. Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition.

12. CONTINGENCIES

The village is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of the membership, the village could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

The village is a member of the Beaver Regional Waste Management Services Commission. Under the terms of the membership, the village could become liable for its proportionate share of any landfill closure and post-closure costs in excess of the funds held by the commission. Any liability incurred would be accounted for as a current transaction in the year the shortfall is determined.

VILLAGE OF HOLDEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

13. COMMITMENTS

The village has committed to reducing municipal property taxes over seven years on a newly developed property in the village to cover the costs of a traffic impact study and turning lanes to the new development. As of December 31, 2018, 240,287 remains to be reduced from future property tax revenues. The commitment ends with the 2024 municipal tax year.

14. CONTAMINATED SITES LIABILITY

The village has adopted PS3260 Liability for Contaminated Sites. The village did not identify any financial liabilities in 2018 (2017 – nil) as a result of this standard.

15. FINANCIAL INSTRUMENTS

The Village's financial instruments consist of cash and temporary investments, accounts receivable, investments, bank indebtedness, accounts payable and accrued liabilities, deposit liabilities and long-term debt. It is management's opinion that the village is not exposed to significant interest or currency risks arising from these financial instruments.

The village is subject to credit risk with respect to taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the village provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the fair value of these financial instruments approximates their fair value.

VILLAGE OF HOLDEN

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2018

16. LOCAL AUTHORITIES PENSION PLAN

Employees of the village participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves 259,714 people and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The village is required to make current service contributions to the LAPP of 10.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.84% on pensionable earnings above this amount. Employees of the village are required to make current service contributions of 9.39% of pensionable salary up to the year's maximum pensionable salary and 13.84% on pensionable salary above this amount.

Total current service contributions by the village to the LAPP in 2018 were \$17,394. Total current service contributions by the employees of the village to the Local Authorities Pension Plan in 2018 were \$15,758.

At December 31, 2017, the LAPP disclosed an actuarial surplus of \$4.835 Billion.

17. COMPARITIVE FIGURES

Certain comparative figures have been restated to conform to the current year's presentation.

18. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.