

# Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday March 16, 2020

## Council Present

Mayor Mark Giebelhaus  
Deputy Mayor Steven Marusiak  
Councillor Joy Zoopkow  
Councillor John Markel

## Administration Present

CAO Sherry Garbe

## Regrets

Councillor Bernie Marko

## Public in Attendance

1

## 1. Call to Order

Mayor Giebelhaus called the meeting to order at 7:00 pm.

## 2. Agenda

### **#1-3-20**

**MOVED** by Cr. Zoopkow that the agenda be accepted as provided . **CARRIED**

## 3. Minutes

### **#2-3-20**

**MOVED** by Cr. Marusiak that the minutes of the February 18, 2020 Regular Council Meeting be approved as presented. **CARRIED**

## 4. Delegations

None

## 5. Financial

a) Cheque Listing

### **#3-3-20**

**MOVED** by Mayor Giebelhaus that the cheque listing in the amount of \$52,968.50 numbered 202000076 to 20200125 be approved. **CARRIED**

b) Cash Statement

### **#4-3-20**

**MOVED** by Cr. Marusiak that the Monthly Cash Statement be received as information. **CARRIED**

## 6. Unfinished Business

a) Action List

Reviewed by Council.

b) Municipal  
Accountability Program  
(MAP)

i. Bylaw #2-2020  
Council Meeting  
Procedure

### **#5-3-20**

**MOVED** by Mayor Giebelhaus that the Council Meeting Procedure Bylaw No. 2-2020, be given second reading. **CARRIED**

ii. Bylaw #3-2020 –  
Chief Administrative  
Officer

**#6-3-20**

**MOVED** by Cr. Marusiak that the Chief Administrative Officer Bylaw No. 3-2020, be given second reading. **CARRIED**

c) BMS – MCC  
Agreements

**#7-3-20**

**MOVED** by Cr. Zoopkow the Village of Holden Council accepts the following agreements and Charter in principle pending the Public Hearings. **CARRIED**

- i** Claystone Trust Deed (B3485759.DOCX;2)
- ii** Draft Unanimous Shareholder Agreement (B2361562.DOCX;12)
- iii** Limited Partnership Agreement (B2323077.DOC;11)
- iv** Mandate and Role Document (B3487333.DOX;2)
- v** Master Transfer Agreement (2626859)
- vi** Operating Agreement (19092020)

## **7. Business from Delegations**

None

## **8. New Business**

a) BESC 2020 Shared  
Services

**#8-3-20**

**MOVED** by Cr. Zoopkow that council agree to defer payment of the Beaver Emergency Services Commission's 2020 operating grant until it's accumulated surplus position (on a cash basis) is determined. **CARRIED**

**#9-3-20**

**MOVED** by Mayor Giebelhaus that Council agree to defer payment of the Beaver Emergency Services Commission's 2020 capital payment until the following information has been submitted and when we have received the requested information that Council agree to only pay the 2019 amount.

- a) An update to the apparatus replacement plan and business plan;
- b) A reconciliation of the capital reserve to the business plan

**CARRIED**

b) COVID-19  
Coronavirus

**#10-3-20**

**MOVED** by Cr. Zoopkow that council supports the closure of the Administration office closure to the public, office staff will be working in the office for the next 2 weeks or until the Alberta Government closes down non essential businesses. **CARRIED**

c) Beaver Foundation –  
2020 Annual Grant  
**#11-3-20**

**MOVED** by Cr. Zoopkow that council agree to have the CAO send a letter to Beaver Foundation asking them to rectify and develop a plan to eliminate the deficit. **CARRIED**

d) Farmers Day  
Declaration

Mayor Giebelhaus proclaimed June 13, 2020 as “Farmers Day” for the Village of Holden.

e) ATB Debit Card  
Machine  
**#12-3-20**

**MOVED** by Mayor Giebelhaus that Council authorizes the CAO to go forward with an ATB Debit Card Machine. **CARRIED**

**9. Councillor Reports**  
**#13-3-20**

*Councillor’s provided verbal reports.*

**MOVED** by Cr. Zoopkow acceptance of Councillor reports as presented. **CARRIED**

**10. CAO Report**  
**#14-3-20**

**MOVED** by Mayor Giebelhaus acceptance of the CAO report.  
**CARRIED**

**11. Correspondence**  
**#15-3-20**

**MOVED** by Cr. Marusiak that the correspondence listed on the agenda be received as information. **CARRIED**

**12. Closed Meeting**

*None*

**13. General Discussion**

**14. Adjournment**  
**#16-3-20**

**MOVED** by Zoopkow that the meeting adjourn at 9:05 pm.  
**CARRIED.**

---

MAYOR

---

CHIEF ADMINISTRATIVE OFFICER