

# Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Tuesday May 19, 2020

## Council Present

Mayor Mark Giebelhaus  
Deputy Mayor Steven Marusiak  
Councillor Joy Zoopkow

## Administration Present

CAO Sherry Garbe

## Regrets

Councillor Bernie Marko  
Councillor John Markel

## Public in Attendance

2

## 1. Call to Order

Mayor Giebelhaus called the meeting to order at 7:01 pm.

## 2. Agenda

**#1-5-20**

**MOVED** by Cr. Marusiak that the agenda be accepted as presented  
**. CARRIED**

## 3. Minutes

**#2-5-20**

**MOVED** by Mayor Giebelhaus that the minutes of the April 20, 2020 Regular Council Meeting be approved as presented. **CARRIED**

## 4. Delegations

Gallery Committee

Elaine Cooper and Sherry Thompson attended on behalf of the Gallery Committee to request council's approval for renovations and painting for the Lutheran Church Building. The Gallery Committee is asking council for help with the costs for painting and renovations. They have received a \$1,500 grant from Beaver County to help with the renovations. Quotes supplied.

## 5. Financial

a) Cheque Listing

**#3-5-20**

**MOVED** by Cr. Zoopkow that the cheque listing in the amount of \$66,944.21 numbered 20200175 to 20200223 be approved.  
**CARRIED**

b) Cash Statement

**#4-5-20**

**MOVED** by Cr. Marusiak that the Monthly Cash Statement be received as information. **CARRIED**

c) Budget

**#5-5-20**

**MOVED** by Cr. Zoopkow to accept the preliminary budget as presented. **CARRIED**

## 6. Unfinished Business

a) Action List

Reviewed by Council.

b) Municipal  
Accountability Program  
(MAP)

- i. Bylaw #3-2020 –  
Chief Administrative  
Officer

**#6-5-20**

c) BMS – MCC  
Agreements

**#7-5-20**

**#8-5-20**

**MOVED** by Mayor Giebelhaus that the Chief Administrative Officer Bylaw No. 3-2020, be given third and final reading. **CARRIED**

**MOVED** by Cr. Marusiak the Village of Holden Council accepts the following agreements and Charter in principle pending the Public Hearings. **CARRIED**

- i Claystone Bylaws {B3508594.DOCX;1}
- ii Certificate of Limited Partnership (B3347881.DOC;1)
- iii Claystone Trust Deed (B3485759.DOCX;3)
- iv Claystone Trustee Association – Societies Act Application (B3508502.DOCX;2)
- v Draft Unanimous Shareholder Agreement (USA) (B2361562.DOCX;13)
- vi Draft Limited Partnership Agreement Blackline (B2323077.DOC;1112)
- vii Mandate and Roles Document (B3487333.DOCX;4)
- viii Master Transfer Agreement (1) (2626859)
- viii MCC Decision Matrix (B3503173.DOCX;1)
- x Operating Management Agreement (2655879)
- xi Overview of Key Documents V4

**MOVED** by Mayor Giebelhaus that The Village of Holden council has considered the business plan adopted by Beaver Municipal Services on May 19, 2020 (the "Business Plan") and has approved the contents of it, in consideration of the decision in order to cause a corporation, to be called "Claystone Waste Ltd.", (the "General Partner Corporation") to be incorporated pursuant to the Business Corporations Act, which General Partner Corporation will act as the corporate entity to operate the registry office, and That Village of Holden provides its notice of intention to hold a public hearing on June 22 , 2020, as required by Sections 75.1, 75.5, 230 and 606 of the *Municipal Government Act* and Section 3 of the *Municipally Controlled Corporation Regulation*, as this draft notice of intention to hold the public hearing, prior to causing the General Partner Corporation to be incorporated. **CARRIED**

- xii MCC-Bus-Plan-version-7 Update 2020.04.28
- xiii Public Hearing Implementation
- xiv Notice of Public Hearing for MCC Corporation -- COVID provisions (B3582837x7AF53)

d) BESC 2020 Shared Services

**#9-5-20**

**MOVED** by Cr. Zoopkow that council defer payment of the 2020 requisition until BESC has determined its 2020 accumulated cash position and updated its apparatus replacement plan and Business Plan. **CARRIED**

**7. Business from Delegations**

Studio 14 Gallery Committee

**#10-5-20**

**MOVED** by Cr. Zoopkow that council support painting of the exterior of the Museum, the Garage and Lutheran Church all designated heritage buildings pending if the Village receives the heritage grant approval. **CARRIED**

**#11-5-20**

**MOVED** by Cr. Zoopkow that council agree to cover the portion of the renovations to the Lutheran Church if the Gallery Group does not receive the CFEP Grant. **CARRIED**

**8. New Business**

a) Municipal Accountability Program (MAP)

i. Councillor Code of Contact Bylaw No. 4-2020

**#12-5-20**

**MOVED** by Mayor Giebelhaus that the Councillor Code of Contact Bylaw No. 4-2020, be given first reading. **CARRIED**

**#13-5-20**

**MOVED** by Cr. Marusiak that the Councillor Code of Contact Bylaw No. 4-2020, be given second reading. **CARRIED**

**#14-5-20**

**MOVED** by Mayor Giebelhaus that Council proceed with third and final reading of Councillor Code of Contact Bylaw No. 4-2020 (this motion must be unanimously passed before going to 3rd reading. **CARRIED**

**#15-5-20**

**MOVED** by Cr. Zoopkow that the Councillor Code of Contact Bylaw No. 4-2020, be given third and final reading. **CARRIED**

a) CIB Budget

**#16-5-20**

**MOVED** by Cr. Zoopkow that Council not accept the 2020 Budget increase and keep the current budget amount of \$1,000 for 2020. **CARRIED**

c) EDC Budget  
**#17-5-20**

**MOVED** by Cr. Zoopkow that Council accept the EDC budget as presented. **CARRIED**

d) Seniors Week  
Declaration

Mayor Giebelhaus proclaims June 1 to 7, 2020 as "Seniors Week" for the Village of Holden

**9. Councillor Reports**  
**#18-3-20**

*Councillor's provided verbal reports.*

**MOVED** by Cr. Zoopkow acceptance of Councillor reports as presented. **CARRIED**

**10. CAO Report**  
**#19-3-20**

**MOVED** by Cr. Zoopkow acceptance of the CAO report. **CARRIED**

**11. Correspondence**  
**#20-3-20**

**MOVED** by Mayor Giebelhaus that the correspondence listed on the agenda be received as information. **CARRIED**

**12. Closed Meeting**

*None*

**13. General Discussion**

**14. Adjournment**  
**#21-3-20**

**MOVED** by Mayor Giebelhaus that the meeting adjourn at 9:20 pm. **CARRIED.**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER