

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, August 15, 2022

Council Present

Mayor Travis Schiewe
Deputy Mayor Milt MacGregor
Councillor Alfred Stavert
Councillor John Markel
Councillor Shawn Cole

Administration Present

CAO Rosemary Offrey
Administrative Assistant Amber Kostyk

Regrets

All Council members were in attendance, no regrets were necessary.

Public in Attendance

The public virtually attended the meeting.

1. Call to Order

Mayor Schiewe called the meeting to order at 6:00 pm.

2. Agenda

#1-08-22

MOVED by Councillor MacGregor that the agenda be accepted as presented. **CARRIED**

3. Minutes

#2-08-22

MOVED by Councillor Markel that the minutes of the June 20, 2022 Regular Council Meeting be approved as amended. **CARRIED**

4. Delegations

There were no delegations present at this meeting.

5. Financial

a) Cheque Listing

#3-08-22

MOVED by Councillor Cole that the cheque listing in the amount of \$101,655.31 numbered 20220256 to 20220335 be approved. **CARRIED**

b) Cash Statement

#4-08-22

MOVED by Councillor MacGregor that the Monthly Cash Statement be received as information. **CARRIED**

6. Unfinished Business

a) Action List

The action list was discussed.

b) Tofield and Area Health Services

#5-08-22

MOVED by Councillor MacGregor to allow Mayor Schiewe to virtually attend Tofield and Area Health Services' next meeting. **CARRIED**

c) 50 St. Road Repair

#6-08-22

MOVED by Councillor MacGregor to accept 50 Street Road Repair Report, as information only. **CARRIED**

7. Business from Delegations

No business from delegation was necessary.

8. New Business

a) CAO appointment
#7-08-22

MOVED by Councillor Cole that Council appoints Rosemary Offrey as Chief Administrative Officer (CAO) effective August 15, 2022. **CARRIED**

b) CAO banking
#8-08-22

MOVED by Councillor MacGregor that Council approves to add Rosemary Offrey as signing authority for the Village of Holden.

c) Council Meetings to allow public
#9-08-22

MOVED by Councillor Markel that Council opens Council meetings to the public to attend in person at the Village of Holden Office and keep the virtual option open too. **CARRIED**

d) Auditor 2022-2025
#10-08-22

MOVED by Councillor Markel that the Village extend Brain King's contract to perform auditing services for the Village of Holden for the next 4 years until 2025. **CARRIED**

e) Claystone Waste
#11-08-22

MOVED by Councillor MacGregor that motion #20-05-33 be rescinded. **CARRIED**

#12-08-22

MOVED by Councillor MacGregor that motion #21-05-33 be rescinded. **CARRIED**

#13-08-22

MOVED by Councillor MacGregor that motion #22-05-33 be rescinded. **CARRIED**

#14-08-22

MOVED by Councillor MacGregor that Council authorize and approve the Amendment of paragraph 4.02 of the Trust Agreement dated September 1, 2020 between Claystone Waste Limited Partnership by its General Partner Claystone Waste Ltd. and the Claystone Trustee Association, such Amendment to be in the form of the Instrument attached as Schedule "A" hereto and that the appropriate signing officers for the Village of Holden be authorized and directed to sign the Instrument attached as Schedule "A" as provided for in paragraph 7.03 of the Trust Agreement. **CARRIED**

#15-08-22

MOVED by Councillor Cole that Council authorize and approve the Amendments of the Unanimous Shareholders Agreement dated the 1st day of September 2020 between Claystone Waste Ltd., as General Partner for the Claystone Waste Limited Partnership and Beaver County, Village of Holden, Village of Ryley, Town of Tofield and the Town of Viking as set out on the Amending Agreement attached hereto as Schedule "B" and that the appropriate signing officers for the Village of Holden be authorized and directed to sign and execute the Amending Agreement attached as Schedule "B" on behalf of the Village of Holden. **CARRIED**

#16-08-22

f) Munisight/Muniware
agreement 2023-2025

#17-08-22

g) AB Munis Convention

#18-08-22

h) Holden Rural Academy

#19-08-22

i) Land Offer

#20-08-22

j) Rail Safety Week
Declaration

#21-08-22

k) Holden United Church

#22-08-22

9. Councillor Reports

#23-08-22

MOVED by Councillor Cole that Council authorize and approve the Amendments of the Limited Partnership Agreement dated the 20th day of August 2020 between Claystone Waste Ltd., as General Partner for the Claystone Waste Limited Partnership, and Beaver County, Village of Holden, Village of Ryley, Town of Tofield, and Town Viking as set out in the Limited Partnership Amending Agreement attached hereto as Schedule "C" and that the appropriate signing officers for the Village of Holden be authorized and directed to sign and execute the Amending Agreement attached as Schedule "C" on behalf of the Village of Holden.

CARRIED

MOVED by Councillor Markel that Council supports the Muniware 2023-2025 Software Support and License Agreement effective January 1, 2023-December 31, 2025 and authorizes Administration to execute the agreement. **CARRIED**

MOVED by Mayor Schiewe that Council grants permission for up to three (3) councillors and the CAO to attend the AB Munis Conference. **CARRIED**

MOVED by Councillor MacGregor that the Village agrees to let the Holden Rural Academy use the commercial kitchen at the Community Hall at no cost for the 2022-2023 school year.

CARRIED

Council received an offer for the purchase of land located at Plan 3940W, Block 10, Lot 9.

MOVED by Councillor MacGregor to direct Administration to follow procedures outlined in the MGA and present the offer to Council when completed. **CARRIED**

Declared by Mayor Schiewe to support National Rail Safety Week to be held from September 19-25, 2022.

MOVED by Councillor MacGregor to accept the letter regarding the Holden United Church, as information only and Council directs Administration to do some research and reach out to the parties involved to gain clarity on the situation. **CARRIED**

Councillors provided verbal reports.

MOVED by Councillor Markel to accept Councillors' verbal reports as presented. **CARRIED**

10. CAO Report
#24-08-22

MOVED by Councillor Markel to accept the CAO report as presented. **CARRIED**

11. Correspondence
#25-08-22

MOVED by Councillor MacGregor that the correspondence listed on the agenda be received as information. **CARRIED**

Break

There was no break during this regular meeting.

12. Closed Meeting
#26-08-22

MOVED by Councillor Markel that Council close the meeting to the public for Agenda items 4a – 4b, Pursuant to the Municipal Government Act (MGA), Section 197 and pursuant to the Freedom of Information and Protection of Privacy Act (FOIP), Section 16, Disclosure harmful to business interests of a third party & 17, Disclosure harmful to personal privacy at 7:25. **CARRIED**

#27-08-22

MOVED by Councillor MacGregor that Council return to an open meeting at 8:00pm. **CARRIED**

13. General Discussion

There was no general discussion during this meeting.

14. Adjournment
#28-08-22

MOVED by Councillor Markel that the meeting adjourns at 8:18 pm. **CARRIED.**

MAYOR

CHIEF ADMINISTRATIVE OFFICER