

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, October 17, 2022

Council Present

Mayor Travis Schiewe
Deputy Mayor Milt MacGregor
Councillor John Markel
Councillor Shawn Cole

Administration Present

CAO Rosemary Offrey
Administrative Assistant Amber Kostyk

Regrets

Councillor Alfred Stavert

Public in Attendance

Virtual and 2 in person

1. Call to Order

Mayor Schiewe called the meeting to order at 6:11 pm.

2. Agenda

#7-10-22

MOVED by Councillor Markel that the agenda be accepted as amended. **CARRIED**

3. Minutes

#8-10-22

MOVED by Councillor MacGregor that the minutes of the September 19, 2022 Regular Council Meeting be approved as amended. **CARRIED**

4. Delegations

James MacDonald
Vicky Lefebvre (Virtual)

James attended and presented yearly stats for the Holden Library.

#9-10-22

MOVED by Councillor Markel that council accepts the Northern Lights Library System presentation, as information. **CARRIED**

5. Financial

a) Cheque Listing

#10-10-22

MOVED by Councillor MacGregor that the cheque listing in the amount of \$73,372.01 numbered 20220376 to 20220420 be approved. **CARRIED**

b) Cash Statement

#11-10-22

MOVED by Councillor MacGregor that the Monthly Cash Statement be received as information. **CARRIED**

6. Unfinished Business

a) Action List

#12-10-22

MOVED by Councillor MacGregor to remove Agreement with Highway 14 Water, Beaver County, and the Seed Cleaning Plant from the Action List. **CARRIED**

#13-10-22

MOVED by Councillor Markel to remove Public Meeting from the Action List. **CARRIED**

#14-10-22

MOVED by Councillor MacGregor to remove Spring Unsightly/Trees Assessment from the Action List. **CARRIED**

#15-10-22

MOVED by Councillor MacGregor that council directs Administration to send a letter of request to United Farmers of America (UFA) for a copy of the examination report for 2022. **CARRIED**

b) Ag Society – Adding Complex Building to Village Insurance

#16-10-22

MOVED by Councillor MacGregor that Council direct Administration to enter into lease with the Holden Ag Society for the purpose of insurance on the Holden Complex Building only, if the Holden Ag Society is in agreement. **CARRIED**

#17-10-22

MOVED by Councillor Markel that Council directs Administration to enter into a sublease agreement with the Holden Ag Society to allow the Society to operate the Complex Building at cost to the Holden Ag Society, if the Society is in agreement. **CARRIED**

#18-10-22

MOVED by Councillor Cole that the Council direct Administration to charge the Holden Ag Society the legal fees generated to create the lease and sublease in order to add their complex building (only) to the Village of Holden's Insurance coverage. **CARRIED**

c) Holden Rural Academy – Request for snow removal assistance

#19-10-22

MOVED by Councillor Markel that Council advises Holden Rural Academy Society that due to the limited capacity, the Village will provide snow removal assistance for the bus loop only at the school as needed Monday to Friday. **CARRIED**

#20-10-22

MOVED by Councillor MacGregor that Council directs Administration to enter into an agreement with Holden Rural Academy Board to provide snow removal for bus loop only at \$0 per hour. **CARRIED**

d) Museum Society – Holden United Church

#21-10-22

MOVED by Councillor MacGregor that Council directs Administration to schedule a meeting with Holden Historical Society on the topic of the Holden United Church Building purchase. **CARRIED**

e) Beaver Emergency Services Commission – Emergency Management Plan ACP Grant

#22-10-22

MOVED by Councillor MacGregor to rescind Motion #11-09-22. **CARRIED**

#23-10-22

MOVED by Councillor Markel that the Village of Holden Council support the Town of Tofield submission of a 2022/2023 Alberta Community Partnership (ACP) grant application in support of a

regional emergency master plan and emergency response training and exercise. **CARRIED**

f) Stop signs
#24-10-22

MOVED by Councillor Cole to remove the stop signs at the North and South intersection of 50 Street and 49 Avenue. **CARRIED**

#25-10-22

MOVED by Councillor MacGregor to remove the stop signs at the East and West intersection of 50 Avenue and 53 Street and the East and West intersection of 50 Avenue and 48 Street. **CARRIED**
Map attached

g) Land Offer 6343HW
Block 19 Lots 1 and 2
#26-10-22

MOVED by Councillor Markel that Council endorse Motion #20-9-21 and accepts the offer from Keerthi Wijesinghe of Grace Life Farms Inc., to purchase the land located at Plan 6343HW Block 19 Lot 1 and Lot 2 with acceptance from the purchaser to bear the cost of legal and advertising fees related to this purchase. **CARRIED**

7. Business from Delegations

No business from delegation was necessary.

8. New Business

a) Lift Station #1 Repairs
Quote
#27-10-22

MOVED by Councillor Markel that Council approves Administration to proceed with repairs to Lift Station #1. **CARRIED**

b) Muffin Monster Repair
Quote
#28-10-22

MOVED by Councillor Markel that approve Administration to proceed with the purchase of the Muffin Monster. **CARRIED**

c) Fortis Alberta – 2023
Franchise Rates
#29-10-22

MOVED by Mayor Schiewe that Council continues with the 4% Fortis Alberta Franchise Fee for 2023. **CARRIED**

d) EDC- appointment of
Amber Kostyk
#30-10-22

MOVED by Councillor Markel that Council appoint Amber Kostyk as a paid staff member to the EDC Committee. Remuneration to be consistent with Policy Number Council-01-2019. **CARRIED**

e) Remembrance Day
Wreath Placing

Mayor Schiewe will place the wreath for Holden.

f) Region Christmas Party
#31-10-22

MOVED by Councillor MacGregor that Council supports the concept of a Beaver Region Christmas Party to include all Councillors and the Chief Administrative Officers. **CARRIED**

g) Councillor Medical Leave
#32-10-22

MOVED by Mayor Schiewe that Council gives Councillor Stavert a 3-month medical leave of absence. **CARRIED**

9. Councillor Reports
#33-10-22

Councillors provided verbal reports.

MOVED by Councillor MacGregor to accept Councillors' verbal reports as presented. **CARRIED**

10. CAO Report
#34-10-22

MOVED by Councillor Markel to accept the CAO report as presented. **CARRIED**

11. Correspondence
#35-10-22

MOVED by Councillor Markel that the correspondence listed on the agenda be received as information. **CARRIED**

Break

There was no break during this regular meeting.

12. Closed Meeting
#36-10-22

MOVED by Mayor Schiewe that Council close the meeting to the public for Agenda items 12a, Pursuant to the Municipal Government Act (MGA), Section 197 and pursuant to the Freedom of Information and Protection of Privacy Act (FOIP), Section 16, Disclosure harmful to business interests of a third party at 8:50pm. **CARRIED**

#36-10-22

MOVED by Councillor MacGregor that Council return to an open meeting at 9:21pm. **CARRIED**

#37-10-22

MOVED by Councillor MacGregor that in the best interest of the public, Council directs the mayor to participate in sending an appropriate joint letter to the Minister of Municipal Affairs requesting an inspection of Highway 14 Water Commission as per the Municipal Government Act. **CARRIED**

13. General Discussion

There was no general discussion during this meeting.

14. Adjournment
#38-10-22

MOVED by Councillor Cole that the meeting adjourns at 8:23 pm. **CARRIED.**

MAYOR

CHIEF ADMINISTRATIVE OFFICER