

**Village of Holden - Minutes of the Regular Meeting of Council
held in the Administration Office on Monday, November 21, 2022**

Council Present

Mayor Travis Schiewe
Deputy Mayor Milt MacGregor
Councillor Shawn Cole
Councillor John Markel (arrived late @6:50pm)

Administration Present

CAO Rosemary Offrey
Administrative Assistant Amber Kostyk

Regrets

Councillor Alfred Stavert

Public in Attendance

Virtual and 1 in person

1. Call to Order

Mayor Schiewe called the meeting to order at 6:02 pm.

2. Agenda

#3-11-22

MOVED by Councillor MacGregor that the agenda be accepted as amended. **CARRIED**

3. Minutes

#4-11-22

MOVED by Councillor MacGregor that the minutes of the October 17, 2022 Organizational Council Meeting be approved as presented. **CARRIED**

#5-11-22

MOVED by Councillor Cole that the minutes of the October 17, 2022 Regular Council Meeting be approved as presented. **CARRIED**

#6-11-22

MOVED by Councillor MacGregor that the minutes of the November 1, 2022 Special Council Meeting be approved as presented. **CARRIED**

4. Delegations

Jackie Lovely

MLA – Camrose Jackie Lovely attended and introduced herself.

5. Financial

a) Cheque Listing

#7-11-22

MOVED by Councillor MacGregor that the cheque listing in the amount of \$48,554.26 numbered 20220421 to 20220469 be approved. **CARRIED**

b) Cash Statement

#8-11-22

MOVED by Councillor Cole that the Monthly Cash Statement be received as information. **CARRIED**

c) 2023 Interim Budget

#9-11-22

MOVED by Councillor MacGregor that Council approve the 2023 Interim Budget. **CARRIED**

6. Unfinished Business

a) Action List

The action list was discussed.

7. Business from Delegations

8. New Business

a) Holden Library Board
2023 Budget

#10-11-22

No business from delegation was necessary.

MOVED by Councillor MacGregor that Council approves the Holden Municipal Library 2023 Operational Budget for \$45, 575.00 with the Village providing 24.96% of the deficit for a maximum of \$6,946.00. **CARRIED**

b) Beaver County Victim Services- Letter to the Minister

#11-11-22

MOVED by Councillor Cole that Council directs Administration to write a letter to the Minister of Public Safety and Emergency Services regarding concerns about the planned changes to the Victims Services program. **CARRIED**

c) Personnel Handbook changes

#12-11-22

MOVED by Councillor Cole that Council approves the recommended changes to the Village of Holden Personnel Handbook as presented. **CARRIED**

d) Tax Arrears Payment Plan Bylaw No. 4-2022

#13-11-22

MOVED by Councillor Cole that Council pass first reading of Bylaw No. 4-2022. **CARRIED**

#14-11-22

MOVED by Councillor MacGregor that Council pass second reading of Bylaw No. 4-2022. **CARRIED**

#15-11-22

MOVED by Councillor Markel that Council considers passing third reading of Bylaw No. 4-2022. **CARRIED**

#16-11-22

MOVED by Councillor Cole that Council pass third reading of Bylaw No. 4-2022. **CARRIED**

e) Holden Historical Society- Museum Building Agreement

#17-11-22

MOVED by Councillor MacGregor that council tables this item until next meeting with the CAO having a conversation with the Museum Society. **CARRIED**

f) December Council Meeting

#18-11-22

MOVED by Councillor Cole that Council approves to move the Regular December Council meeting to Monday, December 12, 2022. **CARRIED**

g) Christmas Dinner
#19-11-22

MOVED by Councillor MacGregor that Council approve a Christmas Dinner at the Bruce Hotel for Councillors and Staff. **CARRIED**

h) Tofield and Area Health Foundation – Annual Fees
#20-11-22

MOVED by Councillor Markel that Council donates \$701.35 to the Tofield and Area Health Services Foundation for 2022 and \$1,402.70 for 2023. **CARRIED**

i) Tofield and Area Health Foundation – Alternate member
#21-11-22

MOVED by Councillor MacGregor that Council appoints Councillor Cole as an alternate representative on the Tofield and Area Health Foundation Board. **CARRIED**

j) Fortis – Lamp installation
#22-11-22

MOVED by Councillor MacGregor that Council directs Administration to get a quote to have a street light installed on 51 Avenue between 50 Street and 51 Street. **CARRIED**

9. Councillor Reports
#23-11-22

Councillors provided verbal reports.

MOVED by Councillor MacGregor to accept Councillors' verbal reports as presented. **CARRIED**

10. CAO Report
#24-11-22

MOVED by Councillor Markel to accept the CAO report as presented. **CARRIED**

11. Correspondence
#25-11-22

MOVED by Councillor MacGregor that the correspondence listed on the agenda be received as information. **CARRIED**

Break

There was no break during this regular meeting.

12. Closed Meeting
#26-11-22

MOVED by Councillor Markel that Council close the meeting to the public for Agenda items 12a & 12b, Pursuant to the Municipal Government Act (MGA), Section 197 and pursuant to the Freedom of Information and Protection of Privacy Act (FOIP), Section 17, Disclosure harmful to personal privacy at 7:59pm. **CARRIED**

#27-11-22

MOVED by Councillor MacGregor that Council return to an open meeting at 8:29pm. **CARRIED**

a) Cost of Living Allowance
#28-11-22

MOVED by Councillor Markel that Council approves a 3.25% Cost of Living increase for staff effective January 1, 2023. **CARRIED**

#29-11-22

MOVED by Councillor MacGregor that Council increase the Councillors' Remuneration rates by \$10 to the following:

b) Plan 3940W Block 10
Lot 8

#30-11-22

13. General Discussion

14. Adjournment

#31-11-22

Mayor ½ day - \$110.00
Councillor ½ day - \$100.00
Full day for both - \$125.00. **CARRIED**

MOVED by Councillor Cole that Council directs Administration to advise the purchaser that if they put their request for a refund of the money paid to purchase the land in writing and also indicate that they have no intention to purchase the land, Council will refund the \$500.00 paid to purchase the land known as Plan 3940W Block 10 Lot 8. **CARRIED**

Discussed the importance of Councillors being present at Village functions.

Discussed new email platform.

MOVED by Councillor MacGregor that the meeting adjourns at 8:32 pm. **CARRIED.**

MAYOR

CHIEF ADMINISTRATIVE OFFICER