

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Tuesday, February 21, 2023

Council Present

Mayor Travis Schiewe - Chair
Deputy Mayor Milt MacGregor
Councillor John Markel
Councillor Shawn Cole

Administration Present

CAO Rosemary Offrey
Administrative Assistant Amber Kostyk

Regrets

Public in Attendance

Virtual and 1 in person

1. Call to Order

Mayor Travis Schiewe called the meeting to order at 6:02 pm.

2. Agenda

#1-2-23

MOVED by Councillor Markel that the agenda be accepted as amended. **CARRIED**

3. Minutes

#2-2-23

MOVED by Deputy Mayor MacGregor that the minutes of the January 16, 2023 Regular Council Meeting be approved as amended. **CARRIED**

4. Delegations

Stg. Charles Brown –
Tofield RCMP

#3-2-23

Stg. Charles Brown was unable to attend tonight's meeting.

MOVED by Councillor Cole that Council accepts Stg. Brown's RCMP Report at information. **CARRIED**

5. Public Works

a) Replacement or
Refurbished Motor Quotes
for Muffin Monster

#4-2-23

MOVED by Councillor Cole that Council directs Administration to proceed with purchasing a refurbished motor for the Muffin Monster, with the funds to come from the 2023 MSI Operating Grant. **CARRIED**

b) MPE – Preliminary
Project Cost – 51 Ave
Sewer & Surface
treatment

#5-2-23

MOVED by Councillor Markel that Council directs Administration to move forward with posting a tender notice on Alberta Purchasing Connection for the 2023 51 Avenue Sewer and Road Surface Treatment. **CARRIED**

6. Financial

a) Cheque Listing

#6-2-23

MOVED by Deputy Mayor MacGregor that the cheque listing in the amount of \$107,095.93 numbered 20230024 to 20230083 be approved. **CARRIED**

b) Cash Statement
#7-2-23

MOVED by Councillor Cole that the Monthly Cash Statement be received as information. **CARRIED**

7. Unfinished Business

a) Action List
#8-2-23

MOVED by Councillor Markel that the amended Action list be received as information. **CARRIED**

b) Fortis Alberta - New Street light quotes
#9-2-23

MOVED by Deputy Mayor MacGregor that Council directs Administration to install an additional street light on the south side of 51 Avenue using option #1 at a total cost of \$1385.10. **CARRIED**

c) Holden Ag Society/Beaver County - Boiler assistance
#10-2-23

MOVED by Deputy Mayor MacGregor that Council provides a 50% grant up to \$15,000 of the actual cost to the Holden Ag. Society for the replacement of the Zamboni Room Boiler and related costs with funding to come from unrestricted reserves. **CARRIED**

d) Strategic Planning Session – Quotes
#11-2-23

MOVED by Councillor Markel that Council directs Administration to contract Crouse Dev. Inc. at \$1280 to facilitate a Planning Session and provide the written 2023 Strategic Plan. **CARRIED**

e) Claystone Waste – Public Hearing
#12-2-23

MOVED by Councillor Cole that Council sets March 20, 2023 during the regular Council Meeting as the public hearing date for this request from Claystone Waste to agree to the change in their business plan. Further that Council directs Administration to follow the requirements of the MGA for giving notice to the residents of the Village regarding the public hearing. **CARRIED**

8. Business from Delegations

No business from delegation was necessary.

9. New Business

a) Beaver Emergency Services Commission Budget
#13-2-23

MOVED by Deputy Mayor MacGregor that Council accepts the Beaver Emergency Services Commission 2023 Operational and Capital Budgets for information. **CARRIED**

b) Land Sale Refund Request
#14-2-23

MOVED by Deputy Mayor MacGregor that Council directs Administration to provide a refund of \$500.00 to Mrs. Krystl Squires

and to cancel the sale of property located at Plan 3940W Block 10 Lot 8 to Mrs. Krystl Squires at this time. **CARRIED**

c) Beaver Regional Joint Council/All Staff Camping Social
#15-2-23

MOVED by Councillor Cole that Council directs Administration to write a letter to Beaver Regional Partnership to advise that some members of Council and staff are interested in attending a regional social event for relationship building. **CARRIED**

d) Intermunicipal Subdivision and Development Appeal Board & intermunicipal Assessment Review Board Representative Reappointments
#16-2-23

MOVED by Deputy Mayor MacGregor that Council approves the reappointment of Brett Huculak and Brad Rae to the Subdivision Development Appeal Board and Assessment Review Board for the term of April 1, 2023 to March 31, 2026. **CARRIED**

e) Bylaw No. 2-2023 – Borrowing Bylaw
#17-2-23

MOVED by Councillor Cole that Council approves first reading of Bylaw No. 2-2023 – Revolving Line of Credit Borrowing Bylaw. **CARRIED**

#18-2-23

MOVED by Deputy Mayor MacGregor that Council approves second reading of Bylaw No. 2-2023 – Revolving Line of Credit Borrowing Bylaw. **CARRIED**

#19-2-23

MOVED by Mayor Travis Schiewe that Council directs Administration to advertise Bylaw 2-2023 Revolving Line of Credit Borrowing Bylaw, prior to third reading of the bylaw. **CARRIED**

f) Holden Rural Academy – Scholarship Opportunity
#20-2-23

MOVED by Deputy Mayor MacGregor that Council provides a \$300.00 annual post-secondary scholarship to a student attending Holden Rural Academy based on the following criteria; the student keeps their grades at 80% or higher, set a good example to others students, and is a community volunteer. **CARRIED**

g) BRP Recommendation – External Commission/Board Member Training
#21-2-23

MOVED by Councillor Cole that Council accepts the recommendation as information. **CARRIED**

h) EDC 2023 Budget
#22-2-23

MOVED by Deputy Mayor MacGregor that the Village is to contribute \$3000.00 to the Economic Development Committee for 2023 Budget. **CARRIED**

i) Go East Organization –
Letter of Support for
Grant application
#23-2-23

MOVED by Councillor Cole that Council provides a letter of support to Go East Regional Tourism Organization for their Travel Alberta Cooperative Investment Fund – Rural Development Grant application. **CARRIED**

j) Holden Rural Academy
– Grand Opening
Sponsorship
#24-2-23

MOVED by Councillor Markel that Council directs Administration to provide an item(s) to the Holden Rural Academy Society in the amount of \$200.00 for the grand opening of the Holden Rural Academy. **CARRIED**

10. Councillor Reports
#25-2-23

Councillors provided verbal reports.

MOVED by Deputy Mayor MacGregor to accept Councillors' verbal reports as presented. **CARRIED**

11. CAO Report
#26-2-23

MOVED by Councillor Cole to accept the CAO report as presented. **CARRIED**

12. Correspondence
#27-2-23

MOVED by Councillor Markel that the correspondence listed on the agenda be received as information. **CARRIED**

Break

There was no break during this regular meeting.

13. Closed Meeting
#28-2-23

MOVED by Mayor Schiewe that Council go into closed session at 8:22pm. **CARRIED**

#29-2-23

MOVED by Councillor Markel that Council go out of closed session at 9:04pm. **CARRIED**

#30-2-23

MOVED by Deputy Mayor MacGregor that Council tables the Intermunicipal Discussion until March 20, 2023 meeting. **CARRIED**

14. General Discussion

15. Adjournment
#31-2-23

MOVED by Deputy Mayor MacGregor that the meeting adjourns at 9:06pm. **CARRIED**.

MAYOR

CHIEF ADMINISTRATIVE OFFICER