

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, January 16, 2023

Council Present

Mayor Travis Schiewe - Chair
Deputy Mayor Milt MacGregor
Councillor John Markel

Administration Present

CAO Rosemary Offrey
Administrative Assistant Amber Kostyk

Regrets

Councillor Shawn Cole

Public in Attendance

Virtual and 1 in person

1. Call to Order

Mayor Travis Schiewe called the meeting to order at 6:00 pm.

2. Agenda

#1-1-23

MOVED by Deputy Mayor MacGregor that the agenda be accepted as amended. **CARRIED**

3. Minutes

#2-1-23

MOVED by Councillor Markel that the minutes of the December 12, 2022 Regular Council Meeting be approved as presented. **CARRIED**

4. Delegations

5. Financial

a) Cheque Listing

#3-1-23

MOVED by Deputy Mayor MacGregor that the cheque listing in the amount of \$120,876.20 numbered 20220511 to 20230023 be approved. **CARRIED**

b) Cash Statement

#4-1-23

MOVED by Deputy Mayor MacGregor that the Monthly Cash Statement be received as information. **CARRIED**

6. Unfinished Business

a) Action List

#5-1-23

MOVED by Councillor Markel that the Action list be received as information. **CARRIED**

Fortis Alberta - New
Street light quote

#6-1-23

MOVED by Deputy Mayor MacGregor to table until February meeting with more information. **CARRIED**

7. Business from Delegations

No business from delegation was necessary.

8. New Business

a) Claystone Waste – Dec
2022 update

#7-1-23

MOVED by Councillor Markel that Council accepts the update from Claystone Waste Ltd., for information. **CARRIED**

b) Royal Canadian Legion
Holden Branch No. 56 –
Land Lease Agreement
#8-1-23

MOVED by Deputy Mayor MacGregor that Council approves the 99-year lease agreement in the amount of \$1/per year with the Royal Canadian Legion Holden Branch No. 56 for use of the land for their building, located on the east portion of Lot 1, Block 22, Plan 419 HW, situated in the Village of Holden. **CARRIED**

c) Holden Agricultural
Society – Land Lease –
Parking Lot
#9-1-23

MOVED by Councillor Markel that Council approves the 5-year lease agreement in the amount of \$1/per year with the Holden Agricultural Society for use of the land located on the west portion of Lot 1, Block 22, Plan 419 HW, situated in the Village of Holden. **CARRIED**

d) NU2U2 – Building
Lease Agreement
#10-1-23

MOVED by Deputy Mayor MacGregor that Council approves the 5-year lease agreement in the amount of \$1/per year with the NU2U2 Group for use of the front section of the building located at 4904 – 50 Street, situated in the Village of Holden. **CARRIED**

e) Council Remuneration
Policy for unauthorized
meetings
#11-1-23

MOVED by Deputy Mayor MacGregor that Council add an allowance of 6 unscheduled meetings per year for the mayor to attend as they decide. **CARRIED**

f) Sidewalk Clearing
Bylaw No. 1-2023
#12-1-23

MOVED by Councillor Markel that Council pass first reading of Bylaw No. 1-2023. **CARRIED**

#13-1-23

MOVED by Deputy Mayor MacGregor that Council pass second reading of Bylaw No. 1-2023. **CARRIED**

#14-1-23

MOVED by Mayor Schiewe that Council considers passing third reading of Bylaw No. 1-2023. **CARRIED**

#15-1-23

MOVED by Deputy Mayor MacGregor that Council pass third reading of Bylaw No. 1-2023. **CARRIED**

g) Strategic Plan Session
#16-1-23

MOVED by Deputy Mayor MacGregor that Council directs Administration to gather quotes from three (3) Strategic Planning Consultants and bring those quotes for consideration. **CARRIED**

#17-1-23

MOVED by Councillor Markel that Council tentatively sets May 23, 2023 for the Strategic Planning Session. **CARRIED**

h) By-Election Returning Officer Appointment
#18-1-23

MOVED by Deputy Mayor MacGregor that Council appoints Christine Mackay as Returning Officer for the 2023 By-election at a \$2500 fee. **CARRIED**

#19-1-23

MOVED by Councillor Markel that Council appoints Rosemary Offrey as the substitute Returning Officer. **CARRIED**

i) Advanced Vote for By-Election 2023
#20-1-23

MOVED by Councillor Markel that Council directs the Returning Officer to hold an Advance Vote on the date and time of their choosing for the upcoming By-Election of April 3, 2023. **CARRIED**

j) Disable Voters – Assistance to Vote from home
#21-1-23

Moved by Deputy Mayor MacGregor that under Section 79(1) of the Local Authorities Election Act Revised Statutes of Alberta 2000, Chapter L-21 Current as of November 16,2022, the Returning Officer and Deputy Returning Officer may attend the residence of a disabled elector, during or immediately after the advance voting station closes in order to take the vote(s) of an elector who, due to physical disability is unable to attend in person at a voting station or an advance voting station to vote. All other parts of Section 79 also apply. **CARRIED**

k) Northern Lights Library System – 2023 Budget & Levies
#22-1-23

MOVED by Mayor Schiewe that Council approves the 2023 Northern Lights Library System levy increase from \$5.23/capita to \$5.31/capita for an overall increase of \$30.48 and a total levy for 2023 of \$2,023.11. **CARRIED**

l) Donate Surplus Photocopier
#23-1-23

MOVED by Deputy Mayor MacGregor that Council directs Administration to donate the spare photocopier with toners to the Beaverhill Players Society, with the stipulation that they must accommodate other non-profit groups who need use of the printer. **CARRIED**

m) Ag. Society – Complex Boiler
#24-1-23

MOVED by Deputy Mayor MacGregor that Council will financially support the boiler purchase and install, however, the amount will be determined at the February 2023 Council meeting. **CARRIED**

n) United Church Purchase

Item was discussed and Council answered Administrations questions regarding the purchase document.

o) Go East – Letter of Support for NRED application
#25-1-23

MOVED by Deputy Mayor MacGregor that Council directs Administration to send Go East a letter of support for the NRED application. **CARRIED**

9. Councillor Reports
#26-1-23

Councillors provided verbal reports.

MOVED by Deputy Mayor MacGregor to accept Councillors’ verbal reports as presented. **CARRIED**

10. CAO Report
#27-1-23

MOVED by Mayor Schiewe to accept the CAO report as presented. **CARRIED**

11. Correspondence
#28-1-23

MOVED by Deputy Mayor MacGregor that the correspondence listed on the agenda be received as information. **CARRIED**

Break

There was no break during this regular meeting.

12. Closed Meeting
#29-1-23

MOVED by Councillor Markel that Council go into closed session at 6:34pm. **CARRIED**

#30-1-23

MOVED by Councillor Markel that Council go out of closed session at 6:54pm. **CARRIED**

13. General Discussion

14. Adjournment
#31-1-23

MOVED by Deputy Mayor MacGregor that the meeting adjourns at 7:56 pm. **CARRIED.**

MAYOR

CHIEF ADMINISTRATIVE OFFICER