

# Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, March 20, 2023

## Council Present

Mayor Travis Schiewe - Chair  
Deputy Mayor Milt MacGregor  
Councillor John Markel  
Councillor Shawn Cole  
Councillor Tyler Beckett

## Administration Present

CAO Rosemary Offrey  
Administrative Assistant Amber Kostyk  
Public Works Foreman David Marko

## Regrets

## Public in Attendance

Virtual and 1 in person

## 1. Call to Order

Mayor Travis Schiewe called the meeting to order at 6:03 pm.

## 2. Agenda

**#1-3-23**

**MOVED** by Councillor Markel that the agenda be accepted as presented. **CARRIED**

## 3. Minutes

**#2-3-23**

**MOVED** by Councillor Cole that the minutes of the February 21, 2023 Regular Council Meeting be approved as presented. **CARRIED**

**#3-3-23**

**MOVED** by Councillor Cole that the minutes of the February 21, 2023 Special Council Meeting be approved as presented. **CARRIED**

## 4. Delegations

None

## 5. Public Works

a) Potential Project – 49 and 51 Street Surface Treatment

**#4-3-23**

**MOVED** by Councillor Markel that Council directs Administration to proceed with contracting Beaver County to provide surface treatment for 49 Street and 51 Street. The funding will come from the MSI Capital Reserves. **CARRIED**

## 6. Financial

a) Cheque Listing

**#5-3-23**

**MOVED** by Councillor Cole that the cheque listing in the amount of \$107,365.21 numbered 20230084 to 20230128 be approved. **CARRIED**

b) Cash Statement

**#6-3-23**

**7. Unfinished Business**

a) Action List

**#7-3-23**

b) Borrowing Bylaw - #2-2023 Line of Credit

**#8-3-23**

c) Claystone Waste – Proposed Material Change to Business Plan

**#9-3-23**

**8. Business from Delegations**

**9. New Business**

a) Cat Bylaw

**#10-3-23**

b) Holden Historical Society 2022 Financial Report

**#11-3-23**

c) Holden Rural Academy – Grand Opening Invitation

**#12-3-23**

**MOVED** by Deputy Mayor MacGregor that the Monthly Cash Statement be received as information. **CARRIED**

**MOVED** by Councillor Markel that Council accepts the March 2023 Action list for information. **CARRIED**

**MOVED** by Deputy Mayor MacGregor that Council approves third reading of Bylaw No. 2-2023 – Revolving Line of Credit Borrowing Bylaw. **CARRIED**

**Break at 6:38 pm.**

**Back at 6:45 pm**

**Opened Public Hearing at 6:45 pm.**

**MOVED** by Councillor Beckett that Council, table all decisions in relation to the Claystone Waste Operations Ltd., until the April 17, 2023 Regular Council Meeting. **CARRIED**

No business from delegation was necessary.

**MOVED** by Councillor Markel that Council directs to Administration to review Animal Control Bylaw and bring back recommendation of amendments to the April 17, 2023 Regular Council Meeting. **CARRIED**

**MOVED** by Councillor Cole that Council accepts the Holden Historical Society 2022 Financial Report as information. **CARRIED**

**MOVED** by Councillor Markel that Council members who are able to attend the Grand Opening of the Holden Rural Academy do so. Also that a member of Council deliver a short speech at the event. **CARRIED**

d) Village of Holden 2023  
Operating Budget –  
Special Meetings  
**#13-3-23**

**MOVED** by Councillor Beckett that Council sets March 27, 2023 at 8am as a Special Budget Review meeting date. **CARRIED**

e) Holden Community Hall  
Association – New Board  
Member  
**#14-3-23**

**MOVED** by Deputy Mayor MacGregor that Council approves Holly Walker to the Holden Community Hall Association board for a two0 year term, ending 2025. **CARRIED**

f) Relocation of Camrose  
Casino – Letter of Support  
Request  
**#15-3-23**

**MOVED** by Councillor Markel that Council directs Administration to write a letter of support for the relocation of Camrose Casino from Camrose to South West Edmonton to the Alberta Gaming, Liquor and Cannabis Commission with Mayor Schiewe’s signature.  
**CARRIED**

g) Purchase a new  
Commercial Dishwasher –  
Community Hall  
**#16-3-23**

**MOVED** by Councillor Cole that Council, directs Administration to proceed with ordering the new commercial dishwasher for the Holden Community Hall at \$8,586.00 and to proceed with applying to Beaver County’s Community Support Grant for 50% of the cost of the commercial dishwasher. **CARRIED**

**11. Councillor Reports**  
**#17-3-23**

*Councillors provided verbal reports.*

**MOVED** by Deputy Mayor MacGregor to accept Councillors’ verbal reports as presented. **CARRIED**

**12. CAO Report**  
**#18-3-23**

**MOVED** by Councillor Markel to accept the CAO report as presented. **CARRIED**

**113. Correspondence**  
**#19-3-23**

**MOVED** by Councillor Cole that the correspondence listed on the agenda be received as information. **CARRIED**

**Break**

There was no break during this regular meeting.

**14. Closed Meeting**  
**#20-3-23**

**MOVED** by Deputy Mayor MacGregor that Council go into closed session at 8:11pm. **CARRIED**

**Councillor Cole declares Conflict of Interest and leaves the chambers.**

**#21-3-23**

**MOVED** by Councillor Markel that Council go out of closed session at 8:30pm. **CARRIED**

**#22-3-23**

**MOVED** by Councillor Markel that Council directs Administration to write-off invoice number 20180058 in the amount of \$502.76 and to provide a refund of \$50.00 to resident. **CARRIED**

**Councillor Cole rejoins the meeting.**

**15. Adjournment**

**#23-3-23**

**MOVED** by Councillor Cole that the meeting adjourns at 8:33pm. **CARRIED.**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER