

# Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, May 15, 2023

## Council Present

Mayor Travis Schiewe - Chair  
Deputy Mayor Milt MacGregor  
Councillor John Markel  
Councillor Shawn Cole  
Councillor Tyler Beckett

## Administration Present

CAO Rosemary Offrey  
Administrative Assistant Amber Kostyk

## Regrets

## Public in Attendance

Online

## 1. Call to Order

Mayor Schiewe called the meeting to order at 6:00pm.

## 2. Agenda

**#1-5-23**

**MOVED** by Councillor Beckett that the agenda be accepted as presented. **CARRIED**

## 3. Minutes

**#2-5-23**

**MOVED** by Councillor Markel that the minutes of the April 17, 2023 Regular Council Meeting be approved as presented. **CARRIED**

## 4. Delegations

## 5. Public Works

## 6. Financial

a) Cheque Listing

**#3-5-23**

**MOVED** by Councillor Cole that the cheque listing in the amount of \$78,156.29 numbered 20230176 to 20230223 be approved. **CARRIED**

b) Cash Statement

**#4-5-23**

**MOVED** by Deputy Mayor MacGregor that the Monthly Cash Statement be received as information. **CARRIED**

## 7. Unfinished Business

a) Action List

**#5-5-23**

**MOVED** by Councillor Cole that Council accepts the May 2023 Action list for information. **CARRIED**

b) Bylaw #3-2023 – 2023

Tax Rate Bylaw

**#6-5-23**

**MOVED** by Councillor Markel that Council approves second reading of Bylaw No. 3-2023 using Option #2, as presented by Administration. **CARRIED**

**#7-5-23**

c) Bylaw #4-2023 –  
Animal Control Bylaw  
**#8-5-23**

**#9-5-23**

## **8. Business from Delegations**

### **9. New Business**

a) BRP – Request for  
Letter of Support –  
Tofield’s Emergency  
Department  
**#10-5-23**

b) Appointment to EDC –  
Michelle Mulder  
**#11-5-23**

c) 2023 Farmer’s Day  
Declaration  
**#12-5-23**

d) Funding Request –  
Kinsella Gravel dome  
Bullarama  
**#13-5-23**

e) 2023 Public Works  
Week  
**#14-5-23**

**MOVED** by Councillor Cole that Council unanimously agree to third reading of Bylaw No. 3-2023 using Option #2, as presented by Administration. **CARRIED**

**MOVED** by Councillor Markel that Council approves first reading of Bylaw No. 4-2023, the Animal Control Bylaw with noted revisions. **CARRIED**

**MOVED** by Councillor Cole that Council directs Administration to post a public notice regarding Bylaw No. 4-2023 as per MGA Section 606. **CARRIED**

**MOVED** by Deputy Mayor MacGregor that Council provides support for submission of a regional letter, on behalf of the Beaver Regional Partnership (BRP), to Minister Copping to provide a response on the Tofield Emergency Room Closure, and a path forward, including the exploration of the addition of alternate services provided by external doctors. **CARRIED**

**MOVED** by Councillor Markel that Council appoint Michelle Mulder to the Holden Economic Development Committee, effective May 16, 2023. **CARRIED**

**MOVED** by Councillor Beckett that the Council proclaim June 10, 2023 as “Farmer’s Day” for the Village of Holden. **CARRIED**

**MOVED** by Deputy Mayor MacGregor that Council agrees to fund Kinsella Gravel dome Bullarama in the amount of \$100 from his fees. **CARRIED**

**MOVED** by Councillor Beckett that Council for the Village proclaims May 21-27, 2023 as “Public Works Week” in the Village of Holden. **CARRIED**

f) Council Procedure  
Bylaw #2-2022 –  
Proposed Revisions  
**#15-2023**

**MOVED** by Councillor Markel that Council approves first reading of Bylaw No. 5-2023, the Council Procedure Bylaw with noted revisions. **CARRIED**

g) Yellowhead County  
Mayor – Letter to  
Postpone 2023 General  
Election  
**#16-5-23**

**MOVED** by Councillor Cole that Council submit a letter to Elections Alberta requesting the postponement of the 2023 Provincial General Election, with a copy of the letter to be sent to the Premier and the Leader of the Opposition. **CARRIED**

**10. Councillor Reports**  
**#17-5-23**

*Councillors provided verbal reports.*

**MOVED** by Deputy Mayor Macgregor that Council directs administration to apply to Beaver County for a contribution toward the replacement of the hall dishwasher. **CARRIED**

**#18-5-23**

**MOVED** by Councillor Markel to accept Councillors' verbal reports as presented. **CARRIED**

**11. CAO Report**  
**#19-5-23**

**MOVED** by Deputy Mayor Macgregor to accept the CAO report as presented. **CARRIED**

**12. Correspondence**  
**#20-5-23**

**MOVED** by Councillor Cole that the correspondence listed on the agenda be received as information. **CARRIED**

**Break**

There was no break during this regular meeting.

**13. Closed Meeting**

**#21-5-23**

**MOVED** by Councillor Becket to go into closed session at 8:09pm. **CARRIED**

**#22-5-23**

**MOVED** by Deputy Mayor MacGregor to come out of closed session at 8:23pm. **CARRIED**

**#23-5-23**

**MOVED** by Councillor Markel that Council approves the re-appointments to the Claystone Waste Ltd. Board of Directors of Directors Whittaker, Chichak, and Helmhold to three-year terms ending Nov. 1, 2026 (current term ending Nov. 1, 2023). **CARRIED**

**#24-5-23**

**MOVED** by Deputy Mayor MacGregor that Council approves the re-appointment as Chair of the Claystone Waste Ltd. Board of Directors of Director Whittaker to a three-year term ending Nov. 1, 2026 (current term ending Nov. 1, 2023). **CARRIED**

**#25-5-23**

**MOVED** by Councillor Cole that Council approves the appointments to the Claystone Waste Ltd. Board of Directors of new Directors David Sparrow and Naseem Bashir each for the terms beginning as of the approval date of these resolutions and ending Nov. 1, 2024.  
**CARRIED**

**#26-5-23**

**MOVED** by Councillor Beckett that Council approves the appointment of accounting firm Yaremchuk and Annicchiarico as auditors to Claystone Waste Ltd. And Claystone Waste Limited Partnership, for the 2023 fiscal year. **CARRIED**

**14. Adjournment**

**#27-5-23**

**MOVED** by Councillor Markel that the meeting adjourns at 8:26pm.  
**CARRIED.**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER