

## **Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Tuesday, April 22, 2025**

### **Council Present**

Mayor Tyler Beckett, Chair  
Deputy Mayor Shawn Cole  
Councillor John Markel

### **Administration Present**

CAO Rosemary Offrey and Admin Assistant Amber Kostyk

### **Absent**

Councillor Travis Schiewe

### **Public in Attendance**

In person & Online

### **1. Call to Order**

Mayor Tyler Beckett called the meeting to order at 6:18pm.

### **2. Agenda**

#### **#1-4-25**

**MOVED** by Councillor Markel that the agenda be accepted as amended.

**CARRIED**

### **3. Minutes**

a) March 17, 2025

#### **#2-4-25**

**MOVED** by Mayor Beckett that the minutes of the March 17, 2025 Regular Council Meeting be approved as presented.

**CARRIED**

b) Special Meeting April 10, 2025

#### **#3-4-25**

**MOVED** by Councillor Markel that the minutes of the April 10, 2025 Special Council Meeting be approved as presented.

**CARRIED**

### **4. Delegations**

### **5. Public Works**

### **6. Financial**

a) Auditor – 2024  
Financial Statements

#### **#4-4-25**

**MOVED** by Deputy Mayor Cole that Council accept the 2024 Financial Statement report as information.

**CARRIED**

b) Cheque Listing

#### **#5-4-25**

**MOVED** by Deputy Mayor Cole that the cheque listing in the amount of \$82,483.19 numbered 20250099 to 20250149 including March Payroll be approved.

**CARRIED**

c) Cash Statement

#### **#6-4-25**

**MOVED** by Deputy Mayor Cole that the Monthly Cash Statement be received as information.

**CARRIED**

## **7. Unfinished Business**

a) 2025 Budget, 3-Year  
Operational & 5-Year  
Capital Budget

**#7-4-25**

**MOVED** by Councillor Markel that Council ratify the 3- Year  
Operational Budget and the 5-Year Capital Budget as per the  
Council review and directions on April 10, 2025.

**CARRIED**

## **8. Business from Delegations**

None.

## **9. New Business**

a) Regional Water  
Steering Committee

**#8-4-25**

**MOVED** by Councillor Cole that Council authorize the Chief  
Administrative Officer to sign the Regional Water Steering  
Committee Revised Terms of Reference.

**CARRIED**

**#9-4-25**

**MOVED** by Deputy Mayor Cole that Council assign the Chief  
Administrative Officer to the Regional Administrative Committee to  
be known as the "Regional Water Steering Committee".

**CARRIED**

b) Highway 14 Water  
Services Commission –  
Water Modelling  
Simulation Analysis

**#10-4-25**

**MOVED** by Councillor Markel that Council accept the scope of work  
proposed by MPE in its proposal dated December 11, 2024, to the  
Highway 14 Regional Water Services Commission regarding the  
preparation of a water modelling simulation analysis.

**CARRIED**

**#11-4-25**

**MOVED** by Deputy Mayor Cole that Council approve payment to  
the Highway 14 Regional Water Services Commission for the  
preparation of a water modelling simulation analysis in accordance  
with the proposal submitted by MPE dated December 11, 2024, on  
an equal cost-sharing basis with the Towns of Tofield and Viking,  
Village of Ryley and Beaver County.

**CARRIED**

c) 2025 General Election  
Advance Vote

**#12-4-25**

**MOVED** by Deputy Mayor Cole that Council directs Administration  
to hold an Advance Vote on the date and time of the Returning  
Officer's choosing for the upcoming General Election of October 20,  
2025.

**CARRIED**

c) Continued  
**#13-4-25**

**MOVED** by Councillor Markel that Administration provides for elector assistance at home to be held on the day of the advance poll of the 2025 General Municipal Election, starting at 4:30pm.  
**CARRIED**

d) Beaver Foundation  
2025 Final Budget  
**#14-4-25**

**MOVED** by Deputy Mayor Cole that Council accept the notice of the Beaver Foundation 2025 Final Budget and Requisition as information.  
**CARRIED**

e) Bylaw 4-2025 –  
Advertising Bylaw  
**#15-4-25**

**MOVED** by Councillor Markel that Council proceed with first reading of the Advertising Bylaw 4-2025 and direct Administration to notify the residents of the proposed bylaw prior to second and third readings.  
**CARRIED**

f) Bylaw 5-2025 - 2025  
Sewer Projects Borrowing  
Bylaw  
**#16-4-25**

**MOVED** by Councillor Markel that Council pass first reading of Bylaw #5-2025 – 2025 Sewer System Upgrades Projects and direct Administration to proceed with advertising the bylaw as per the MGA.  
**CARRIED**

g) Bylaw 6-2025 - 2025  
Tax Rate Bylaw  
**#17-4-25**

**MOVED** by Deputy Mayor Cole that Council pass first reading of Bylaw 6-2025 – 2025 Tax Rate Bylaw reflecting a 1% increase in the mil rate since 2024.  
**CARRIED**

**MOVED** by Councillor Markel that Council directs Administration to notify Holden Residents regarding Bylaw 6-2025 as per the requirements of the MGA, prior to the second and third readings.  
**CARRIED**

h) Holden Library –  
Auditor Appointment  
**#18-4-25**

**MOVED** by Councillor Markel that Council appoints Shari Thompson as the auditor for the Holden Municipal Library Board.  
**CARRIED**

**10. Councillor Reports**  
**#19-4-25**

*Councillors provided verbal reports.*

**MOVED** by Councillor Markel to accept Councillors' verbal reports as presented.

**CARRIED**

**11. CAO Report**  
**#20-4-25**

**MOVED** by Deputy Mayor Cole to accept the CAO's written report as presented.

**CARRIED**

**12. Correspondence**  
**#21-4-25**

**MOVED** by Deputy Mayor Cole that the correspondence listed on the agenda be received as information.

**CARRIED**

**12. Closed Meeting**  
**#22-4-25**

**MOVED** by Councillor Markel to go into closed session at 7:15pm.

**CARRIED**

**#23-4-25**

**MOVED** by Councillor Cole to come out of closed session at 8:45pm.

**CARRIED**

**13. General Discussion**

**14. Adjournment**  
**#24-4-25**

**MOVED** by Deputy Mayor Cole that the meeting adjourns at 8:45pm.

**CARRIED**

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER