

# **Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, December 15, 2025**

## **Council Present**

Mayor Carl Marsh  
Deputy Mayor Tyler Beckett  
Councillor Shawn Cole (Zoom)  
Councillor Alan Ramshaw  
Councillor Tammy Hill

## **Administration Present**

CAO Rosemary Offrey and Admin Assistant Amber Kostyk

## **Absent**

## **Public in Attendance**

In person & Online

## **1. Call to Order**

Mayor Carl Marsh called the meeting to order at 6:00pm.

## **2. Agenda**

**#1-12-25**

**MOVED** by Mayor Carl Marsh that the agenda be accepted as amended.

**CARRIED**

## **3. Minutes**

a) November 17, 2025

**#2-12-25**

**MOVED** by Councillor Cole that the minutes of the November 17, 2025 Regular Council Meeting be approved as presented.

**CARRIED**

## **4. Delegations**

a) Tofield RCMP Quarterly Report

**#3-12-25**

**MOVED** by Deputy Mayor Beckett that Council accepts the RCMP report as information.

**CARRIED**

## **5. Public Works**

None

## **6. Financial**

a) Cheque Listing

**#4-12-25**

**MOVED** by Deputy Mayor Beckett that the cheque listing in the amount of \$95,926.48 numbered 20250428 to 20250470 including November Payroll be approved.

**CARRIED**

b) Cash Statement

**#5-12-25**

**MOVED** by Deputy Mayor Beckett that the Monthly Cash Statement be received as information.

**CARRIED**

c) 2026 Interim  
Operational Budget

**#6-12-25**

**MOVED** by Councillor Ramshaw that Council approves the 2025 Operating Budget as the 2026 Interim Operating Budget.

**CARRIED**

## **7. Unfinished Business**

a) Bylaw 11-2025 –  
Master Fees Bylaw  
**#7-12-25**

**MOVED** by Councillor Ramshaw that the Village of Holden Council pass second reading of Bylaw 11-2025 – Master Fees Bylaw.

**CARRIED**

**#8-12-25**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council pass third and final reading of Bylaw 11-2025 – Master Fees Bylaw.

**CARRIED**

b) Bylaw 12-2025 - 2026  
to 2030 Garbage and  
Sewer Rates Bylaw  
**#9-12-25**

**MOVED** by Councillor Ramshaw that the Village of Holden Council gives second reading of Bylaw 12-2025, the 2026 to 2030 Sewer and Garbage Rates Bylaw.

**CARRIED**

**#10-12-25**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council gives third and final reading of Bylaw 12-2025, the 2026 to 2030 Sewer and Garbage Rates Bylaw.

**CARRIED**

c) Bylaw 13-2025:  
Business Fees Bylaw  
**#11-12-25**

**MOVED** by Deputy Mayor Beckett that Council advise Administration to revise and bring back the Business License Bylaw to a future meeting.

**CARRIED**

## **8. Business from Delegations**

None.

## **9. New Business**

a) EDC 2026 Budget  
Allocation  
**#12-12-25**

**MOVED** by Councillor Ramshaw that Council contribute a \$3,000.00 grant to the Holden Economic Development Committee for the 2026 year.

**CARRIED**

b) Holden Library Board  
2026 Budget  
**#13-12-25**

**MOVED** by Councillor Hill that Council accepts the Holden Library 2026 Operational Budget for \$50,560.00 with the Village providing 24.96% of the deficit for a maximum of \$7,311.00.

**CARRIED**

c) Intermunicipal  
Committee Bylaw 14-  
2025

**#14-12-25**

**MOVED** by Councillor Ramshaw that the Village of Holden Council pass first reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

**CARRIED**

**#15-12-25**

**MOVED** by Mayor Marsh that the Village of Holden Council pass second reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

**CARRIED**

**#16-12-25**

**MOVED** by Councillor Cole that the Village of Holden Council considers passing third reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

**CARRIED**

**#17-12-25**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council pass third reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

**CARRIED**

d) Bylaw 15-2025 – ATCO  
Gas & Pipelines Ltd.  
Franchise Agreement  
Bylaw

**#18-12-25**

**MOVED** by Councillor Ramshaw that Council pass first reading of Bylaw 15-2025, ATCO Gas & Pipelines Ltd. – Franchise Agreement Renewal Bylaw and direct Administration to complete the form of application to the Alberta Utilities Commission for the renewal of the Natural Gas Franchise Agreement.

**CARRIED**

e) Highway 14 Regional  
Water Services  
Commission – AMWWP  
Grant Application

**#19-12-25**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council accept the Highway 14 Water Services Commission correspondence regarding the AMWWP Grant application as information.

**CARRIED**

f) STARS Annual Support

**#20-12-25**

**MOVED** by Mayor Marsh that Council accept the STARS communication for information and confirm the continues annual donation of \$700.00 to STARS.

**CARRIED**

g) Beaver Foundation  
2026 Interim Budget  
**#21-12-25**

**MOVED** by Councillor Cole that Council accepts the notice of the Beaver Foundation 2026 Interim Budget and Interim Requestion as information.

**CARRIED**

h) Beaver Emergency  
Services Commission –  
2026 Operational and  
Capital Budget  
**#22-12-25**

**MOVED** by Deputy Mayor Beckett that Council accept Beaver Emergency Services Commission 2026 Operational and Capital Budgets and the 7-Year Capital Plan as information.

**CARRIED**

i) Holden Historical  
Society – Museum  
**#23-12-25**

**MOVED** by Deputy Mayor Beckett that Council grant permission to the Holden Historical Society – Museum to paint the interior of the Museum Buildings which includes the former United Church as the Society sees fit, as long as it is within the Heritage Canada Guidelines.

**CARRIED**

**10. Councillor Reports**  
**#24-12-25**

*Councillors provided verbal reports.*

**MOVED** by Deputy Mayor Beckett to accept Councillors' verbal reports as presented.

**CARRIED**

**11. CAO Report**  
**#25-12-25**

**MOVED** by Deputy Mayor Beckett to accept the CAO's written report as presented.

**CARRIED**

**12. Correspondence**  
**#26-12-25**

**MOVED** by Councillor Ramshaw that the correspondence listed on the agenda be received as information.

**CARRIED**

**12. Closed Meeting**

**#27-12-25**

**Councillor Cole Excuses himself from meeting due to a conflict of interest at 7:57 pm.**

**MOVED** by Deputy Mayor Beckett to go into closed session at 7:57pm.

**CARRIED**

**#28-12-25**

b) Land Offer to Purchase  
**#29-12-25**

**13. General Discussion**

**14. Adjournment**  
**#30-12-25**

**MOVED** by Deputy Mayor Beckett to come out of closed session at 8:37pm.

**CARRIED**

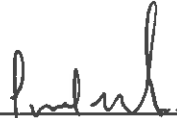
**MOVED** by Deputy Mayor Beckett that Council counteroffer 1758368 AB Inc. with \$15,000.00 for the land being offered to purchase.

**CARRIED**

**Councillor Cole returns to meeting at 8:40 pm.**

**MOVED** by Mayor Marsh that the meeting adjourns at 8:42pm.

**CARRIED**



MAYOR Carl Marsh



CHIEF ADMINISTRATIVE OFFICER Rosemary Offrey