

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, December 15, 2025

<u>Council Present</u>	Mayor Carl Marsh Deputy Mayor Tyler Beckett Councillor Shawn Cole (Zoom) Councillor Alan Ramshaw Councillor Tammy Hill
<u>Administration Present</u>	CAO Rosemary Offrey and Admin Assistant Amber Kostyk
<u>Absent</u>	
<u>Public in Attendance</u>	In person & Online
<u>1. Call to Order</u>	Mayor Carl Marsh called the meeting to order at 6:00pm.
<u>2. Agenda</u> #1-12-25	MOVED by Mayor Carl Marsh that the agenda be accepted as amended. CARRIED
<u>3. Minutes</u> a) November 17, 2025 #2-12-25	MOVED by Councillor Cole that the minutes of the November 17, 2025 Regular Council Meeting be approved as presented. CARRIED
<u>4. Delegations</u> a) Tofield RCMP Quarterly Report #3-12-25	MOVED by Deputy Mayor Beckett that Council accepts the RCMP report as information. CARRIED
<u>5. Public Works</u>	None
<u>6. Financial</u> a) Cheque Listing #4-12-25	MOVED by Deputy Mayor Beckett that the cheque listing in the amount of \$95,926.48 numbered 20250428 to 20250470 including November Payroll be approved. CARRIED
b) Cash Statement #5-12-25	MOVED by Deputy Mayor Beckett that the Monthly Cash Statement be received as information. CARRIED
c) 2026 Interim Operational Budget #6-12-25	MOVED by Councillor Ramshaw that Council approves the 2025 Operating Budget as the 2026 Interim Operating Budget. CARRIED

7. Unfinished Business

a) Bylaw 11-2025 -
Master Fees Bylaw
#7-12-25

MOVED by Councillor Ramshaw that the Village of Holden Council pass second reading of Bylaw 11-2025 – Master Fees Bylaw.

CARRIED

#8-12-25

MOVED by Deputy Mayor Beckett that the Village of Holden Council pass third and final reading of Bylaw 11-2025 – Master Fees Bylaw.

CARRIED

b) Bylaw 12-2025 - 2026
to 2030 Garbage and
Sewer Rates Bylaw

#9-12-25

MOVED by Councillor Ramshaw that the Village of Holden Council gives second reading of Bylaw 12-2025, the 2026 to 2030 Sewer and Garbage Rates Bylaw.

CARRIED

#10-12-25

MOVED by Deputy Mayor Beckett that the Village of Holden Council gives third and final reading of Bylaw 12-2025, the 2026 to 2030 Sewer and Garbage Rates Bylaw.

CARRIED

c) Bylaw 13-2025:
Business Fees Bylaw

#11-12-25

MOVED by Deputy Mayor Beckett that Council advise Administration to revise and bring back the Business License Bylaw to a future meeting.

CARRIED

None.

8. Business from Delegations

9. New Business

a) EDC 2026 Budget
Allocation
#12-12-25

MOVED by Councillor Ramshaw that Council contribute a \$3,000.00 grant to the Holden Economic Development Committee for the 2026 year.

CARRIED

b) Holden Library Board
2026 Budget
#13-12-25

MOVED by Councillor Hill that Council accepts the Holden Library 2026 Operational Budget for \$50,560.00 with the Village providing 24.96% of the deficit for a maximum of \$7,311.00.

CARRIED

c) Intermunicipal Committee Bylaw 14-2025

#14-12-25

MOVED by Councillor Ramshaw that the Village of Holden Council pass first reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

CARRIED

#15-12-25

MOVED by Mayor Marsh that the Village of Holden Council pass second reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

CARRIED

#16-12-25

MOVED by Councillor Cole that the Village of Holden Council considers passing third reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

CARRIED

#17-12-25

MOVED by Deputy Mayor Beckett that the Village of Holden Council pass third reading of Bylaw 14-2025 – Intermunicipal Committee Bylaw.

CARRIED

d) Bylaw 15-2025 – ATCO Gas & Pipelines Ltd. Franchise Agreement Bylaw

#18-12-25

MOVED by Councillor Ramshaw that Council pass first reading of Bylaw 15-2025, ATCO Gas & Pipelines Ltd. – Franchise Agreement Renewal Bylaw and direct Administration to complete the form of application to the Alberta Utilities Commission for the renewal of the Natural Gas Franchise Agreement.

CARRIED

e) Highway 14 Regional Water Services Commission – AMWWP Grant Application

#19-12-25

MOVED by Deputy Mayor Beckett that the Village of Holden Council accept the Highway 14 Water Services Commission correspondence regarding the AMWWP Grant application as information.

CARRIED

f) STARS Annual Support
#20-12-25

MOVED by Mayor Marsh that Council accept the STARS communication for information and confirm the continues annual donation of \$700.00 to STARS.

CARRIED

g) Beaver Foundation
2026 Interim Budget
#21-12-25

MOVED by Councillor Cole that Council accepts the notice of the Beaver Foundation 2026 Interim Budget and Interim Requestion as information.

CARRIED

h) Beaver Emergency
Services Commission –
2026 Operational and
Capital Budget
#22-12-25

MOVED by Deputy Mayor Beckett that Council accept Beaver Emergency Services Commission 2026 Operational and Capital Budgets and the 7-Year Capital Plan as information.

CARRIED

i) Holden Historical
Society – Museum
#23-12-25

MOVED by Deputy Mayor Beckett that Council grant permission to the Holden Historical Society – Museum to paint the interior of the Museum Buildings which includes the former United Church as the Society sees fit, as long as it is within the Heritage Canada Guidelines.

CARRIED

10. Councillor Reports
#24-12-25

Councillors provided verbal reports.

MOVED by Deputy Mayor Beckett to accept Councillors' verbal reports as presented.

CARRIED

11. CAO Report
#25-12-25

MOVED by Deputy Mayor Beckett to accept the CAO's written report as presented.

CARRIED

12. Correspondence
#26-12-25

MOVED by Councillor Ramshaw that the correspondence listed on the agenda be received as information.

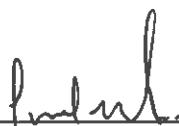
CARRIED

12. Closed Meeting
#27-12-25

Councillor Cole Excuses himself from meeting due to a conflict of interest at 7:57 pm.

MOVED by Deputy Mayor Beckett to go into closed session at 7:57pm.

CARRIED

#28-12-25	MOVED by Deputy Mayor Beckett to come out of closed session at 8:37pm.	CARRIED
b) Land Offer to Purchase #29-12-25	MOVED by Deputy Mayor Beckett that Council counteroffer 1758368 AB Inc. with \$15,000.00 for the land being offered to purchase.	CARRIED
Councillor Cole returns to meeting at 8:40 pm.		
13. General Discussion		
14. Adjournment #30-12-25	MOVED by Mayor Marsh that the meeting adjourns at 8:42pm.	CARRIED
 MAYOR Carl Marsh		
 CHIEF ADMINISTRATIVE OFFICER Rosemary Offrey		