



BYLAW NO. 11-2025

A BYLAW OF THE VILLAGE OF HOLDEN, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE COUNCIL TO ESTABLISH MASTER FEES CHARGED FOR VARIOUS MUNICIPAL SERVICES.

WHEREAS, pursuant to the *Municipal Government Act*, RSA 2000, c. M-26, as amended, Authorizes the council to pass, repeal or amend any bylaw.


NOW THEREFORE the Council of the Village of Holden, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw will be referred to as the "Master Fees Bylaw".
2. That the Master Fees Bylaw is established for municipal services provided by the Village of Holden.
3. The fees noted in schedule "A" of this bylaw supersedes any other bylaw that may have been in effect prior to the passing of this bylaw.
4. The laws of Alberta apply to this Bylaw and if any section or parts are found to be illegal or beyond the power of Council to enact by a Court of Alberta, such section or parts are deemed to be severable and all other sections or parts are deemed to be separate and independent therefrom and are enacted as such.
5. This Bylaw comes into force and effect after third and final reading and upon being signed.

Read a **FIRST** time this 17th day of November, 2025.

Read a **SECOND** time this 15th day of December, 2025.

Read a **THIRD** time and finally passed this 15th day of December, 2025.



Mayor, Carl Marsh



Chief Administrative Officer,
Rosemary Offrey

MASTER FEES BYLAW 11-2025
Schedule "A" – December 15, 2025 (page 1 of 3)

SCHEDULE of RATES

<u>Effective:</u> January 1, 2026	<u>Description</u>	<u>Rate</u>	<u>Unit</u>	
ASSESSMENT REVIEW BOARD (ARB)	Assessment Complaint: Local ARB (residential with 3 or less units, farm land)	\$50	Parcel	
	Assessment Complaint: Composite ARB (residential with 4 or more units, non-residential) (ARB Fees May be Refundable – see Section 6, Complaint Form)	\$250	Parcel	
LAND USE BYLAW	Application to Amend LUB	\$200	Parcel	
	Appeal of a decision (or a deemed decision) of the Development Authority or of the Subdivision Authority of the Village of Holden to the Subdivision and Development Appeal Board (SDAB) (Non-Refundable)	\$200	Parcel	
	Development Permit for:			
	a. Development valued up to \$50,000	\$30		
	b. Development valued up to \$200,000	\$100		
	c. Development valued up to \$500,000	\$200		
	d. Development valued over \$500,000	\$300		
	e. Home Occupation (Minor or Major)	\$30		
	Neither an application nor an appeal shall be deemed to have been made until the appropriate fee noted above has been paid in full.			
	Amendment to Land Use Bylaw/Statutory Plans			
a. Applications Fee	\$200			
b. Title Search	\$40			
OFFICE	Photocopy - Colour: up to 5 + copies	\$.25	Each	
	Photocopy – Black & White: 5 or more (per side)	\$.15	Each	
	Fax: send or receive	\$2.00	Each	
	NSF payment charge	\$20		
	Commissioner’s Signature – per document	\$30		
ATIA	ATIA Request:	As per Alberta ATIA Regulation, Schedule of Fees		
TAX & TITLES	Tax Certificate	\$40	Each	
	Certificate of Compliance	\$50	Each	
	Land Title	\$30	Each	
VILLAGE OFFICE BOARD ROOM	Businesses & Corporations:			
	a. Half Day (4 hours)	\$30		
	b. Full Day	\$40		
	Local non-profit groups	n/c		
BYLAW INFRACTIONS	Property owner is invoiced for actual costs plus admin fees:			
	a. Snow Removal	\$50		
	b. Grass Cutting	\$50		
PUBLIC WORKS	Snake Rental (in Village only: \$20 deposit / \$15 refund on return)	\$5		
	Grading, Tractor Work, Sanding, & Snow Removal on private property (our operator; ½ hour minimum)	\$100	Hour	
CAMPGROUND FEES	Site with 30-amp Power	\$20	Night	
	Un-Serviced Site	\$10	Night	
	A stay is limited to 14 days unless permitted. Campground closed November 1 to April 30 unless permitted.			

Village of Holden – Schedule of Rates and Rentals

- iii. Holden School; for Christmas Dinner
- g. Not-for-profit organizations that support, lease, or maintain Village of Holden-owned facilities will have their Hall rental fee donated. These include, but are not limited to: Holden Community Hall Association, Holden Library, Holden Historical Society, and Studio 14 Art Association, Beaverhill Players Group (for movies and dinner/plays).
- h. Not-for-profit organizations that supply community services to the Village may have their Hall rental fees donated. These include: Viking/Beaver FCSS and Holden Fire Dept.
- i. **Procedure** for all donated fees:
 - i. Donated fees will be approved by the CAO, if they meet the criteria in section 4.b, 4.c or 4.d; or approved by Council if a written special request is received.
 - ii. A booking form will be completed with the regular rate, and “donation” noted
 - iii. The fees will be credited to the “Hall Rental” account
 - iv. The donated fees will be debited to the “Local Org Support” account

4. BUSINESS LICENCES FEES

TYPE	RESIDENT	NON-RESIDENT
Business	\$50 – Includes Home Based	\$75
Hawker/Peddler	\$50	\$75/day or \$250/year
Food Trucks/Vendors	\$50	\$50/day or \$250/year
General Contractors (non-municipal)	\$25	\$50
Sub-Contractor	\$25	\$50

5. BYLAW ENFORCEMENT

As specified in the individual bylaws of the Municipality.

6. PUBLIC UTILITIES – SEWER/GARBAGE

As specified in Bylaw 12-2025