

**Village of Holden - Minutes of the Regular Meeting of Council  
held in the Administration Office on Tuesday, February 17, 2026**

**Council Present**

Mayor Carl Marsh  
Deputy Mayor Tyler Beckett  
Councillor Shawn Cole  
Councillor Alan Ramshaw  
Councillor Tammy Hill (ZOOM) Late

**Administration Present**

CAO Rosemary Offrey and Admin Assistant Amber Kostyk

**Absent**

**Public in Attendance**

In person & Online

**1. Call to Order**

Mayor Carl Marsh called the meeting to order at 6:01pm.

**2. Agenda**

**#1-2-26**

**MOVED** by Mayor Marsh that the agenda be accepted as amended.  
**CARRIED**

**3. Minutes**

a) January 19, 2026

**#2-2-26**

**MOVED** by Deputy Mayor Beckett that the minutes of the January 19, 2026 Regular Council Meeting be approved as presented.  
**CARRIED**

**#3-2-26**

**MOVED** by Councillor Cole that the minutes of the January 26, 2026 Special Council Meeting be approved as presented.  
**CARRIED**

**4. Delegations**

a) Dawn Chrystian - FCSS

Presentation to Council

**5. Public Works**

None

**6. Financial**

a) Cheque Listing

**#4-2-26**

**MOVED** by Deputy Mayor Beckett that the cheque listing in the amount of \$149,294.22 numbered 20260034 to 20260074 including January Payroll be approved.  
**CARRIED**

b) Cash Statement

**#5-2-26**

**MOVED** by Councillor Ramshaw that the Monthly Cash Statement be received as information.  
**CARRIED**

**7. Unfinished Business**

a) Bylaw 13-2026:

Business Fees Bylaw

**#6-2-26**

**MOVED** by Deputy Mayor Beckett that Council pass second reading of Bylaw 13-2026 the Business License Bylaw.  
**CARRIED**

**#7-2-26**

**8. Business from Delegations**

a) Dawn Chrystian- FCSS  
**#8-2-26**

**9. New Business**

a) BESC Cost Sharing Agreement and Provision of Services Agreement  
**#9-2-26**

**#10-2-26**

b) Holden Municipal Library Board Member Appointment  
**#11-2-26**

c) Holden Municipal Library Board Member Cancellation of Appointment  
**#12-2-26**

**MOVED** by Deputy Mayor Beckett that Council direct Administration to post a Public Notice regarding the proposed Bylaw 13-2026 as per the requirements of the Municipal Government Act.

**CARRIED**

None.

**MOVED** by Councillor Ramshaw that Council accepts Dawn Chrystian from FCSS's presentation as information.

**CARRIED**

**MOVED** by Mayor Marsh that the Village of Holden Council approves the Beaver Emergency Services Commission - Cost-Sharing Agreement, subject to approval by all other Beaver Region municipalities, and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Village of Holden.

**CARRIED**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council approves the Fire Protection and Emergency Management Services Provision of Services Agreement, subject to approval by all other participating municipalities and the Beaver Emergency Services Commission and authorize the Mayor and Chief Administrative Officer to execute the agreement on behalf of the Village of Holden.

**CARRIED**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council appoints the following individuals to the Holden Municipal Library Board for the specified terms:

- Barb Chrystian - term expiry date November 30, 2028.
- Shawn O'Shea - term expiry date November 30, 2028.

**CARRIED**

**MOVED** by Councillor Cole that the Village of Holden Council cancel the following Holden Library Board Appointments:

- Barry Bruce
- Audrey Pratt
- Gene Hrabec.

**CARRIED**

d) Minister Meeting  
Request Re: police  
Funding Model  
**#13-2-26**

**MOVED** by Deputy Mayor Beckett that the Village of Holden Council authorize Mayor Marsh to sign a joint letter with the Beaver Region Mayors requesting a meeting with the Honourable Mike Ellis, Minister of Public Safety and Emergency Services and the Honourable Dan Williams, Minister of Municipal Affairs to discuss the province's revised police funding model.

**CARRIED**

e) SDAB & ARB  
Re-appointments  
**#14-2-26**

**MOVED** by Mayor Marsh that the Village of Holden Council approve the following reappointments to the Intermunicipal Subdivision and Development Appeal Board and the Intermunicipal Assessment Review Board for a three-year term, expiring March 31, 2029: Brad Rae and Brett Huculak.

**10. Councillor Reports**  
**#15-2-26**

*Councillors provided verbal reports.*

**MOVED** by Deputy Mayor Beckett to accept Councillors' verbal reports as presented.

**CARRIED**

**11. CAO Report**  
**#16-2-26**

**MOVED** by Deputy Mayor Beckett to accept the CAO's written report as presented.

**CARRIED**

**12. Correspondence**  
**#17-2-26**

**MOVED** by Mayor Marsh that the correspondence listed on the agenda be received as information.

**CARRIED**

**12. Closed Meeting**  
**#18-2-26**

**MOVED** by Councillor Ramshaw to go into closed session at 6:47pm.

**CARRIED**

**Councillor Shawn Cole removes himself for conflict of interest @ 6:47pm.**

**#19-2-26**

**MOVED** by Councillor Ramshaw to come out of closed session at 7:47pm.

**CARRIED**

a) Land Offer to Purchase  
**#20-2-26**

**MOVED** by Mayor Marsh that the Village of Holden Council agree to sell 0.380 Hectares of Lot 8, Block E, Plan 074 0341 as noted on the attached Tentative Plan and outlined in red for the sum of

\$5,000.00 to 1758368 Alberta Inc. The following list of conditions is not all-inclusive:

- That the 0.380 Hectares of Lot 8, Block E, Plan 074 0341 must be consolidated with Lot 6, Block E, Plan 842 2092 by August 24, 2026.
- The purchaser is responsible for all related costs such as the legal cost for the sale documents, final survey, Subdivision and Development Appeal Board, and the registration of the change of ownership with Land Titles Alberta.
- The purchaser understands that there will be no rebates available for this sale.
- The purchaser understands that there will never be a development permit approved for a dwelling on the 0.380 Hectares.
- The purchaser is responsible for placing a gate or fencing at their cost across the area of the land that was part of the alleyway.

**CARRIED**

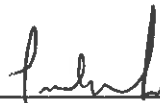
**Councillor Shawn Cole returns to the meeting at 7:49pm.**

**13. General Discussion**

**14. Adjournment**  
**#21-2-26**

**MOVED** by Councillor Cole that the meeting adjourns at 8:36pm.

**CARRIED**



MAYOR Carl Marsh



CHIEF ADMINISTRATIVE OFFICER Rosemary Offrey

# TENTATIVE PLAN

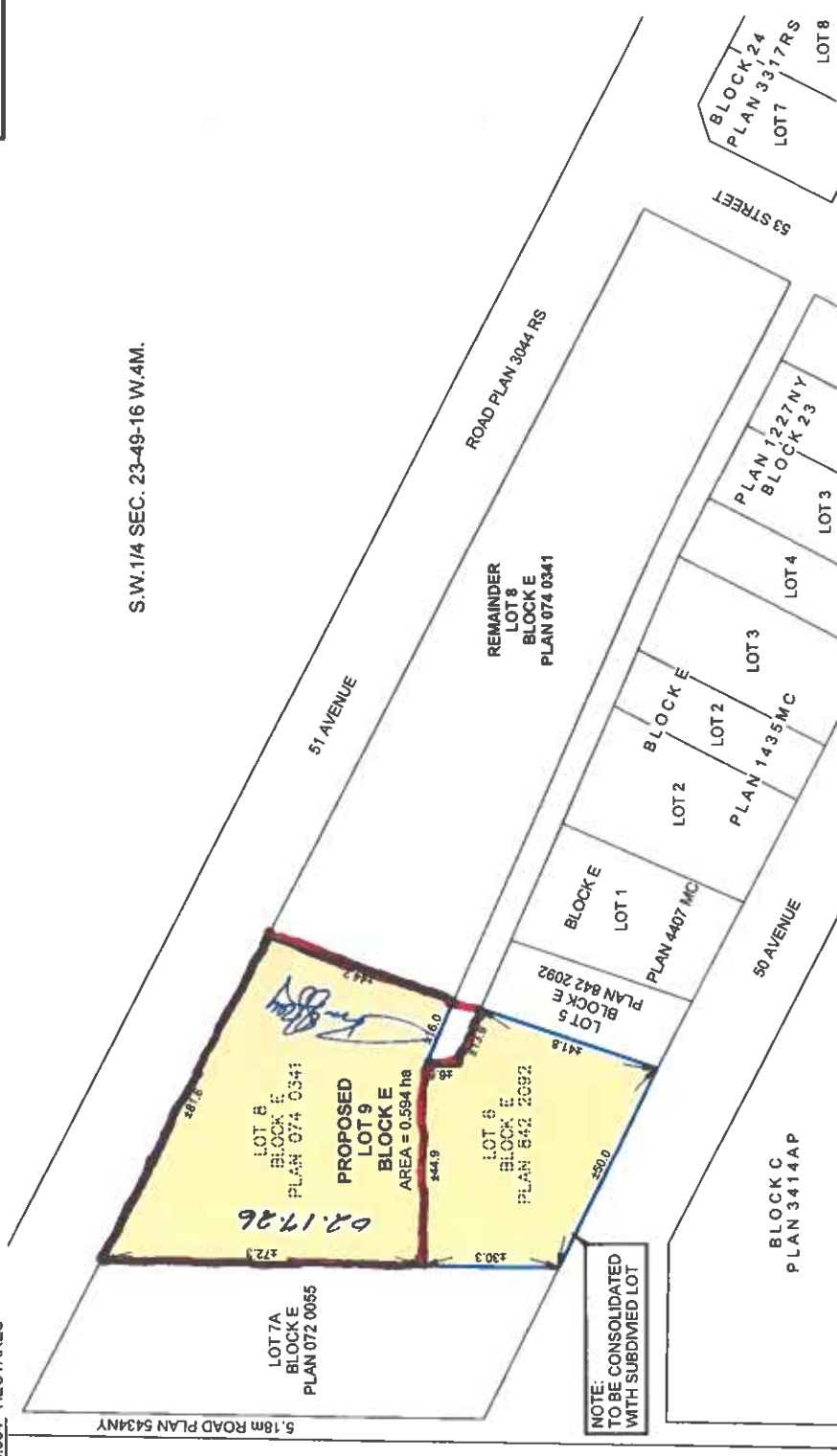
SHOWING PROPOSED SUBDIVISION WITHIN  
**LOT 8, BLOCK E, PLAN 074 0341**

AND CONSOLIDATION WITH  
**LOT 6, BLOCK E, PLAN 842 2092**

WITHIN N.W. 1/4 SEC. 14 & S.W. 1/4 SEC. 23, TWP. 49, RGE. 16, W.4M.  
 VILLAGE OF HOLDEN, ALBERTA

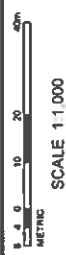
AREA REQUIRED  
 LOT 8, BLOCK E, PLAN 074 0341.....0.380 HECTARES  
 LOT 6, BLOCK E, PLAN 842 2092.....0.214 HECTARES  
 TOTAL .....0.594 HECTARES

NOTE: ALL INFORMATION AND  
 DIMENSIONS SHOWN ON THIS PLAN IS  
 TENTATIVE/PRELIMINARY AND SUBJECT  
 TO CHANGES BY PLAN OF SURVEY.



S.W.1/4 SEC. 23-49-16 W.4M.

NOTE:  
 TO BE CONSOLIDATED  
 WITH SUBDIVIDED LOT



LEGEND: Proposed Parcel shown as: [Blue line]		Distances are in metres and decimals thereof.	
5.18m ROAD PLAN 5434NY		5419 CAILOU BAY BEAUMONT, AB TAX 1W7 PHONE: 780.975.1726 www.titanlandsurveying.com	
20.12m GOVERNMENT ROAD ALLOWANCE		DWS NAME: 20250178_TENT	
5.18m ROAD PLAN 5434NY		CLIENT: VILLAGE OF HOLDEN	
S.E. 1/4 SEC. 22-49-16 W.4M.		DR / CH BY: K.R. / P.B.	
C.O.F.T.		JOB No.: 20250178	
N.E. 1/4 SEC. 15 49-16 W.4M.		DATE: OCT. 27, 2025	
		PAGE: 1 OF 2	

**TITAN**  
 Land Surveying Ltd.

