

**Village of Holden - Minutes of the Regular Meeting of Council
held in the Administration Office on Wednesday, April 22, 2026**

Council Present

Deputy Mayor Tyler Beckett - Chair
Councillor Shawn Cole
Councillor Alan Ramshaw
Councillor Tammy Hill

Absent

Mayor Carl Marsh

Administration Present

CAO Rosemary Offrey and Admin Assistant Amber Kostyk

Public in Attendance

In person & Online

1. Call to Order

Deputy Mayor Tyler Beckett called the meeting to order at 6:00pm.

2. Agenda

#1-4-26

MOVED by Councillor Ramshaw that the agenda be accepted as amended.

CARRIED

3. Minutes

a) March 16, 2026

#2-4-26

MOVED by Councillor Hill that the minutes of the March 16, 2026 Regular Council Meeting be approved as presented.

CARRIED

b) March 30, 2026

#3-4-26

MOVED by Councillor Ramshaw that the minutes of the March 30, 2026 Special Council Meeting be approved as presented.

CARRIED

c) April 13, 2026

#4-4-26

MOVED by Councillor Cole that the minutes of the April 13, 2026 Special Council Meeting be approved as presented.

CARRIED

4. Delegations

a) Jackie Sargent –
Claystone Waste Ltd.

#5-4-26

Presentation to Council with Dividend Cheque and Photos.

MOVED by Councillor Ramshaw that Council accept the presentation as information.

CARRIED

b) Leanne Levy

Presentation to Council about drinking and driving concerns and unsightly properties.

#6-4-26

MOVED by Councillor Hill that Council accept the presentation as information.

CARRIED

c) Auditor – 2025
Financial Statements

#7-4-26

MOVED by Councillor Ramshaw that Council approve the 2025 Financial Statements.

CARRIED

#8-4-26

MOVED by Deputy Mayor Beckett that Council appoint Brian King as Village of Holden's Auditor for the next 5-years for 2026-2030.

CARRIED

5. Public Works

None

6. Financial

a) Cheque Listing

#9-4-26

MOVED by Councillor Ramshaw that the cheque listing in the amount of \$119,819.98 numbered 20260110 to 20260151 including March Payroll be approved.

CARRIED

b) Cash Statement

#10-4-26

MOVED by Councillor Cole that the Monthly Cash Statement be received as information.

CARRIED

7. Unfinished Business

8. Business from

Delegations

9. New Business

a) Claystone AGM Motions

#11-4-26

MOVED by Councillor Cole that the Village of Holden Council authorize and direct the Chief Administrative Officer to vote in favour of the appointment Yaremchuk & Annicchiarico LLP (Y & A) as the Claystone Waste Ltd Auditors for Fiscal Year 2026 on behalf of the Village of Holden Council as Shareholder for Claystone Waste Ltd.

CARRIED

#12-4-26

MOVED Councillor Ramshaw that the Village of Holden Council authorize and direct the Chief Administrative Officer to vote in favour of approving the Proxy Committee Resolution for the Claystone Waste Operations Ltd. adopting the Claystone Waste Ltd. Core Policies as identified in the list noted in this motion on behalf of the Village of Holden Council as Shareholder for Claystone Waste Ltd.:

- COR – 0001 Board of Directors Responsibilities;
- COR – 0002 Board Member Ethics Code of Conduct;
- COR – 0003 Standing Committee Terms of Reference;

- COR – 0004 Board Management relation (Delegation of Authority);
- COR – 0005 Board Communication & Advocacy;
- COR – 0006 Shareholder Communication Protocol;
- HUM – 0001 Board Whistle Blower Protection;
- HUM – 0002 Board CEO & Emergency Succession Planning;
- HUM – 0003 Board Employee Conflict of Interest & Code of Conduct;
- FIN – 0001 Financial Management
- BD – 0011 Board Value Protocol

CARRIED

#13-4-26

MOVED by Councillor Hill that the Village of Holden Council authorize and direct the Chief Administrative Officer to vote in favour of the following Board of Director Reappointments on behalf of the Village of Holden Council as Shareholder for Claystone Waste Ltd. as follows:

- *Cathy Chichak for a two-year term ending November 1, 2028*
- *Ron Helmhold for a two-year term ending November 1, 2028*
- *Meryl Whittaker for a three-year term ending November 1, 2029.*
- *David Sparrow for a three-year term ending November 1, 2029.*
- *Naseem Bashir for a three-year term ending November 1, 2029.*

CARRIED

b) Seed Cleaning Plant Inspection Agreement with Beaver County Renewal

#14-4-26

MOVED by Councillor Ramshaw that the Village of Holden Council appoint Jonathan Culbert, Beaver County's Designated Fieldman as the Designated Weed and Pest Control Inspector for the Village of Holden and complete a 5-year Seed Cleaning Plant Inspection Agreement with the Beaver County.

CARRIED

c) Yolo Nomads – Facebook Marketing Ads

#15-4-26

MOVED by Councillor Hill that the Village of Holden Council accept the February 2026 Facebook Marketing Ad Results as information and agree to Administration contracting YOLO NOMADS for continued marketing ads to elicit interest in potential new residents to increase the Village population and commercial activity.

CARRIED

10. Councillor Reports

Councillors provided verbal reports.

#16-4-26

MOVED by Councillor Hill to accept Councillors' verbal reports as presented.

CARRIED

11. CAO Report

#17-4-26

MOVED by Councillor Cole to accept the CAO's written report as presented.

CARRIED

12. Correspondence

#18-4-26

MOVED by Councillor Cole that the correspondence listed on the agenda be received as information.

CARRIED

12. Closed Meeting

#19-4-26

MOVED by Councillor Ramshaw to go into closed session at 6:48 pm.

CARRIED

#20-4-26

MOVED by Councillor Cole to come out of closed session at 7:02 pm.

CARRIED

13. General Discussion

14. Adjournment

#21-4-26

MOVED by Deputy Mayor Beckett that the meeting adjourns at 7:27 pm.

CARRIED



DEPUTY MAYOR Tyler Beckett



CHIEF ADMINISTRATIVE OFFICER Rosemary Offrey