

Village of Holden - Minutes of the Regular Meeting of Council held in the Administration Office on Monday, March 16, 2026

Council Present

Mayor Carl Marsh
Deputy Mayor Tyler Beckett
Councillor Shawn Cole
Councillor Alan Ramshaw
Councillor Tammy Hill

Administration Present

CAO Rosemary Offrey and Admin Assistant Amber Kostyk

Absent

Public in Attendance

In person & Online

1. Call to Order

Mayor Carl Marsh called the meeting to order at 6:02pm.

2. Agenda

#1-3-26

MOVED by Councillor Ramshaw that the agenda be accepted as amended.

CARRIED

3. Minutes

a) February 17, 2026

#2-3-26

MOVED by Deputy Mayor Beckett that the minutes of the February 17, 2026 Regular Council Meeting be approved as presented.

CARRIED

4. Delegations

a) Bailey Lapp: Land Use Bylaw Review

Presentation to Council by the contractor.

b) RCMP: 2025 3rd Quarter Report

Presentation to Council by the RCMP.

5. Public Works

None

6. Financial

a) Cheque Listing

#3-3-26

MOVED by Councillor Ramshaw that the cheque listing in the amount of \$71,714.51 numbered 20260075 to 20260109 including February Payroll be approved.

CARRIED

b) Cash Statement

#4-3-26

MOVED by Deputy Mayor Beckett that the Monthly Cash Statement be received as information.

CARRIED

7. Unfinished Business

a) Bylaw 13-2025: Business Fees Bylaw

#5-3-26

MOVED by Deputy Mayor Beckett that Council pass third and final reading of Bylaw 13-2025 the Business License Bylaw removing 4H and adding the 24-hour notice to enter business property.

CARRIED

b) HWY 14 Regional Water Services Commission – Response from Village Letter
#6-3-26

MOVED by Councillor Cole that the Village of Holden Council accept the correspondence from Highway 14 Regional Water Services Commission as information.

CARRIED

8. Business from Delegations

a) Bailey Lapp: Land Use Bylaw Review
#7-3-26

MOVED by Councillor Ramshaw that Council accepts the revised Land Use Bylaw as information.

CARRIED

b) RCMP: 2025 3rd Quarter Report
#8-3-26

MOVED by Deputy Mayor Beckett that Council accepts the 2025 3rd Quarter RCMP report as information.

CARRIED

c) RCMP – Municipal Priorities
#9-3-26

MOVED by Councillor Cole that Council provides the following list of priorities for 2026 to the RCMP: Impaired Driving, School times, Student driving, Break and Enters, and RCMP Visibility.

CARRIED

9. New Business

a) Solar Panel Project
#10-3-26-26

MOVED by Deputy Mayor Beckett that the Village of Holden Council direct the Chief Administrative Officer to sign a Solar Panel Project Construction agreement with AltaPro Electric of 13415 149 Street, Edmonton, AB; for 104.2 kW Solar System at \$155,520.00; as per the attached quote.

CARRIED

b) Village Entrance Sign
#11-3-26

MOVED by Deputy Mayor Beckett that the Village of Holden Council direct Administration to order the Village Entrance sign with the changes suggested by the Economic Development Committee and order the installation materials to get the sign installed in 2026.

CARRIED

c) Holden Historical Society Grant 2025
#12-3-26

MOVED by Councillor Ramshaw that the Village of Holden Council provide the agreed upon 2025 operational grant of \$8,000 to the Holden Historical Society (Museum).

CARRIED

d) HWY 14 Regional Water Services Commission – AMWWP Grant Funding Update
#13-3-26

MOVED by Councillor Cole that the Village of Holden Council accept the Highway 14 Regional Water Services Commission’s letter regarding the AMWWP Grant Funding Update as information.

CARRIED

10. Councillor Reports
#14-3-26

Councillors provided verbal reports.

MOVED by Councillor Ramshaw to accept Councillors’ verbal reports as presented.

CARRIED

11. CAO Report
#15-3-26

MOVED by Deputy Mayor Beckett to accept the CAO’s written report as presented.

CARRIED

12. Correspondence
#16-3-26

MOVED by Mayor Marsh that the correspondence listed on the agenda be received as information.

CARRIED

12. Closed Meeting

Recess @ 8:24 pm.
Back at 8:29 pm.

#17-3-26

MOVED by Councillor Cole to go into closed session at 8:31 pm.

CARRIED

#18-3-26

MOVED by Deputy Mayor Beckett to come out of closed session at 8:51 pm.

CARRIED

13. General Discussion

14. Adjournment
#19-3-26

MOVED by Mayor Marsh that the meeting adjourns at 8:51 pm.

CARRIED



MAYOR Carl Marsh



CHIEF ADMINISTRATIVE OFFICER Rosemary Offrey